

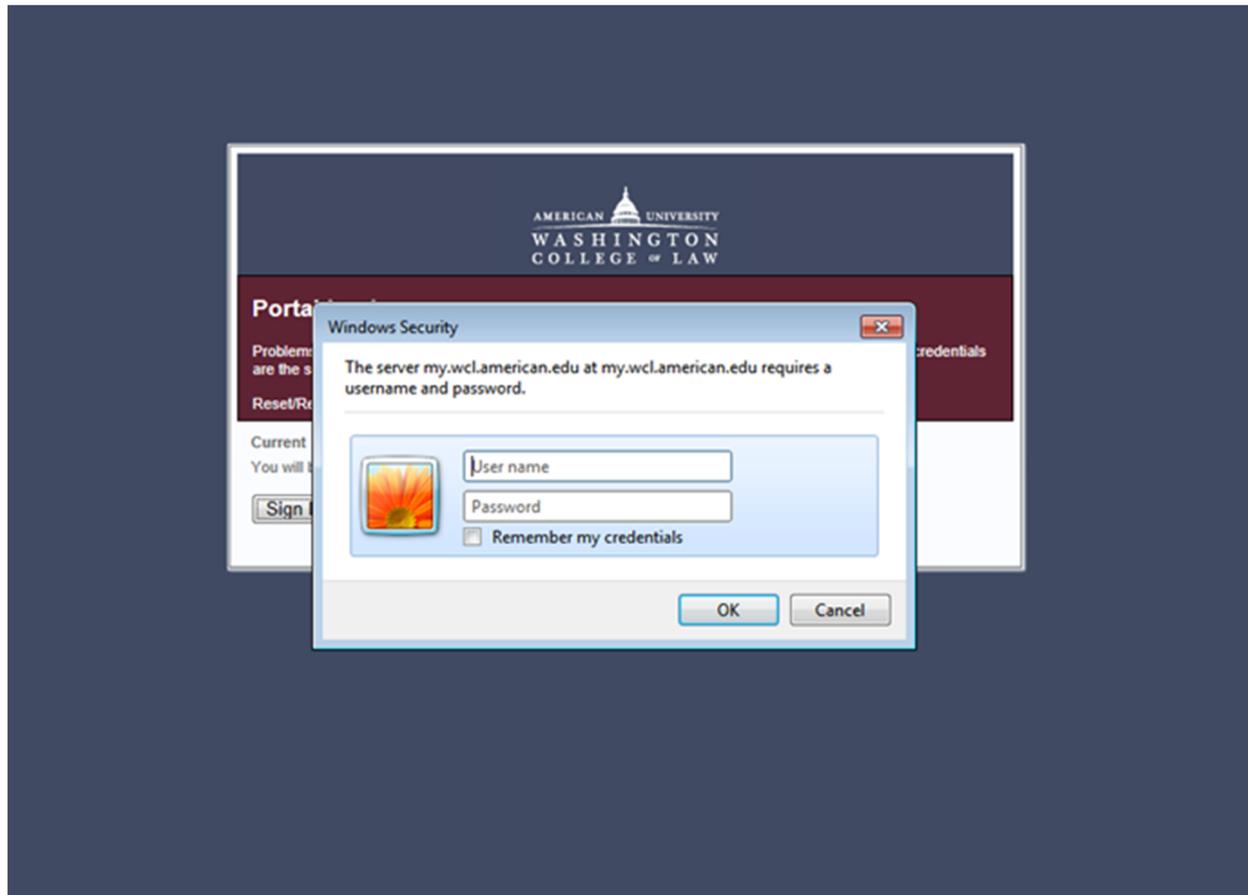


COMO USAR EL DROP BOX

Que es el Drop Box de estudiante?

- Drop box es una herramienta que funciona como un espacio de almacenamiento para los archivos de los estudiantes (como ensayos). El Drop Box de WCL provee un area compartida donde estudiantes y profesores pueden almanecenar e intercambiar documentos digitales. A traves de esta herramienta los estudiantes pueden enviar archivos a su profesor; el profesor puede recibirlos y revisarlos y luego devolverlos al estudiante.

Pasos para usar el Drop Box



- El primer paso es iniciar sesion en MyWCL

Encuentre el curso

The screenshot shows the MYWCL website interface. At the top, there is a navigation menu with items like Home, Offices, Programs & Organizations, Student Organizations, Publications, Docket, Photo Directory, Evaluations, Exams, Instructor Office Hours, and Competitions. A search bar is located in the top right corner. Below the navigation menu, there is a 'Quick Links' section on the left and a main content area. The main content area includes a 'Student' dropdown menu, a 'This Week's Events' section with a blue button that says 'Click here for This Week's Events', a 'Welcome Fulano De Tal' message, and sections for 'My Reminders' and 'School Announcements'. On the right side, there is a 'Spring 2014' course listing table. The table has columns for Course, Last Updated, and Status. The course 'Intl 1rd Pol Theory&Practice1 (817-002)' is circled in red. A red arrow points from this course name to a text box that says 'Haga click en el nombre del curso para acceder a la información sobre la materia y a su Drop Box'.

Course	Last Updated	Status
Contracts (504-001L) <i>Fandl, Kevin</i>	2/28/2014	Enrolled
Intl Financial Inst Sem (726-001) <i>Levinson, Jerome</i>	1/18/2014	Enrolled
Intl 1rd Pol Theory&Practice1 (817-002) <i>de Lima-Gonzalez, Aluisio McKinney, Sheridan</i>	4/10/2014	Enrolled
Sem: Trade & the Environment (829-001) <i>Orellana, Marcos</i>	3/6/2014	Enrolled

Course Evaluations - Student Listing

Spring 2014

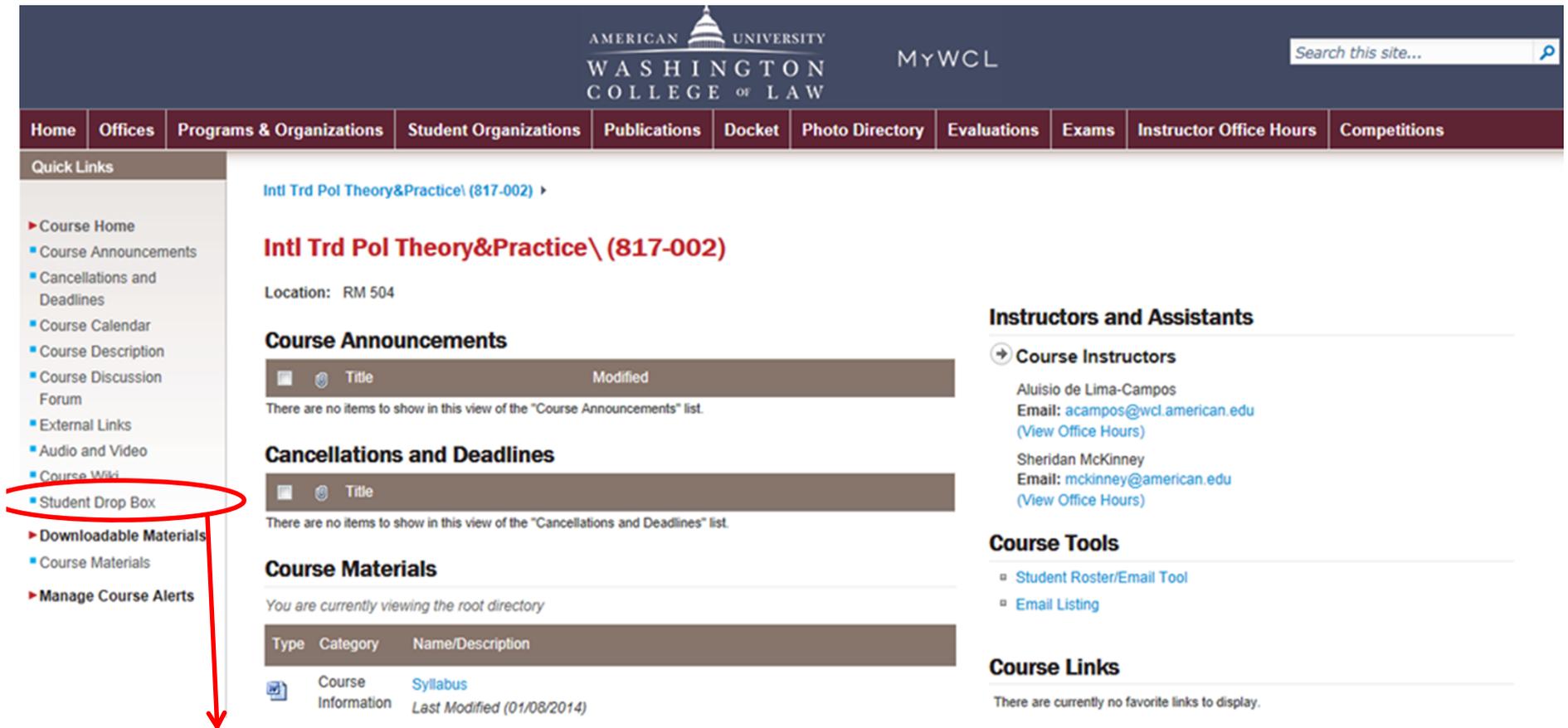
Course/Instructor

Haga click en el nombre del curso para acceder a la información sobre la materia y a su Drop Box

Segundo Paso

Una vez en su pagina de inicio, haga click en el nombre del curso en el que quiere adjuntar un documento

Dele click a Student Drop Box



The screenshot shows the MyWCL website interface. At the top, there is a navigation bar with the American University Washington College of Law logo and a search bar. Below the navigation bar is a menu with various categories: Home, Offices, Programs & Organizations, Student Organizations, Publications, Docket, Photo Directory, Evaluations, Exams, Instructor Office Hours, and Competitions. On the left side, there is a 'Quick Links' sidebar with a list of links. The 'Student Drop Box' link is highlighted with a red circle and a red arrow pointing to it. The main content area displays the course page for 'Intl Trd Pol Theory&Practice\ (817-002)'. The page includes sections for 'Course Announcements', 'Cancellations and Deadlines', and 'Course Materials'. The 'Course Materials' section shows a table with columns for Type, Category, and Name/Description, containing a link for 'Syllabus'.

AMERICAN UNIVERSITY
WASHINGTON COLLEGE OF LAW

MyWCL

Search this site...

Home Offices Programs & Organizations Student Organizations Publications Docket Photo Directory Evaluations Exams Instructor Office Hours Competitions

Quick Links

- Course Home
- Course Announcements
- Cancellations and Deadlines
- Course Calendar
- Course Description
- Course Discussion Forum
- External Links
- Audio and Video
- Course Wiki
- Student Drop Box**
- Downloadable Materials
- Course Materials
- Manage Course Alerts

Intl Trd Pol Theory&Practice\ (817-002) >

Intl Trd Pol Theory&Practice\ (817-002)

Location: RM 504

Course Announcements

Title	Modified
There are no items to show in this view of the "Course Announcements" list.	

Cancellations and Deadlines

Title
There are no items to show in this view of the "Cancellations and Deadlines" list.

Course Materials

You are currently viewing the root directory

Type	Category	Name/Description
	Course Information	Syllabus Last Modified (01/08/2014)

Instructors and Assistants

Course Instructors

Aluisio de Lima-Campos
Email: acampos@wcl.american.edu
(View Office Hours)

Sheridan McKinney
Email: mckinney@american.edu
(View Office Hours)

Course Tools

- Student Roster/Email Tool
- Email Listing

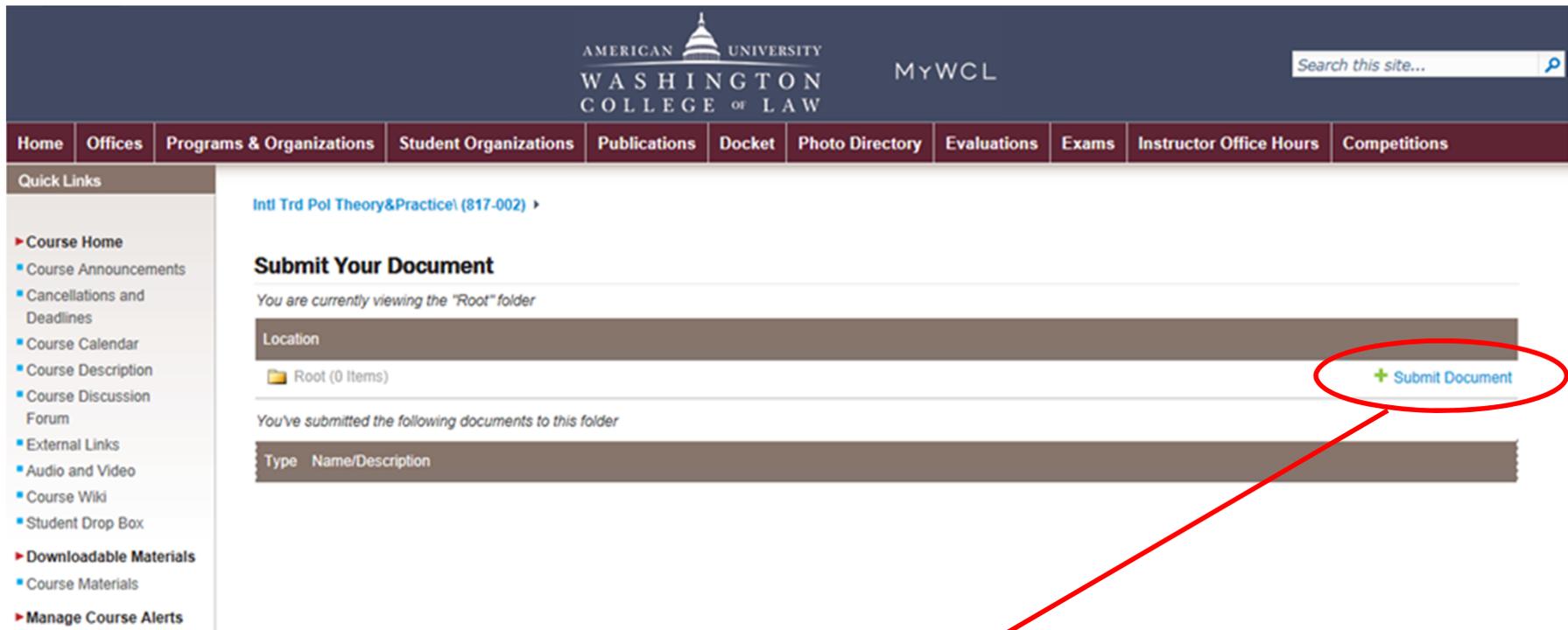
Course Links

There are currently no favorite links to display.

Tercer paso

Una vez en la pagina del Curso, podra ver un link con el titulo "Student Drop Box", ubicado en el menu en la parte izquierda de su pantalla. Dele click para empezar.

Dele click a “Submit Document”



The screenshot shows the MyWCL website interface. At the top, there is a navigation bar with the American University Washington College of Law logo and the MyWCL search bar. Below the navigation bar is a menu with various options: Home, Offices, Programs & Organizations, Student Organizations, Publications, Docket, Photo Directory, Evaluations, Exams, Instructor Office Hours, and Competitions. On the left side, there is a 'Quick Links' sidebar with categories like Course Home, Downloadable Materials, and Manage Course Alerts. The main content area displays the 'Submit Your Document' page for the course 'Int'l Trd Pol Theory&Practice\ (817-002)'. It shows the current location as 'Root (0 Items)' and a '+ Submit Document' button, which is circled in red. Below this, there is a section for submitted documents with a table header 'Type Name/Description'.

Cuarto paso

Una vez en la pagina de su Drop Box de estudiante, haga click en “Submit Document” (enviar documento), para adjuntar sus archivos

Dele click a “Browse” luego “Upload”

The screenshot shows the MyWCL website interface. At the top, there is a search bar with the text "Search this site...". Below the search bar is a navigation menu with the following items: Home, Offices, Programs & Organizations, Student Organizations, Publications, Docket, Photo Directory, Evaluations, Exams, Instructor Office Hours, and Competitions. On the left side, there is a "Quick Links" section with the following items: Course Home, Course Announcements, Cancellations and Deadlines, Course Calendar, Course Description, Course Discussion Forum, External Links, and Audio and Video. The main content area is titled "Submit Your Document" and contains the following text: "You are attempting to submit a document to the 'studentdropbox' folder." Below this text is a text input field with a "Browse..." button next to it. Below the input field is a note: "Please note, you must click upload file to submit your file." Below the note are two buttons: "Upload File" and "Cancel". Below the buttons is a section titled "You've submitted the following documents to this folder" with a table header: "Type Name/Description".

Quinto paso

Luego de haber dado click en “Submit Document”, la pagina le proveera la opcion de browse (buscar archivo), una vez que haya encontrado el documento que desea enviar, dele click a “Upload File” (adjuntar documento)

Confirmación

The screenshot shows the MyWCL interface. At the top, the American University Washington College of Law logo is displayed alongside a search bar. A navigation menu includes links for Home, Offices, Programs & Organizations, Student Organizations, Publications, Docket, Photo Directory, Evaluations, Exams, Instructor Office Hours, and Competitions. A 'Quick Links' sidebar on the left lists various course-related options. The main content area is titled 'Submit Your Document' and indicates the user is viewing the 'Root' folder. A table lists submitted documents, with one entry, 'ppl.htm', highlighted by a red circle. The table has columns for 'Type', 'Name/Description', and 'Last Modified'. The 'ppl.htm' entry shows a document icon, the filename 'ppl.htm', and the date 'Last Modified (04/10/2014)'. A '+ Submit Document' button is visible in the top right of the folder view.

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MYWCL

Search this site...

Home Offices Programs & Organizations Student Organizations Publications Docket Photo Directory Evaluations Exams Instructor Office Hours Competitions

Quick Links

- ▶ Course Home
 - Course Announcements
 - Cancellations and Deadlines
 - Course Calendar
 - Course Description
 - Course Discussion Forum
 - External Links
 - Audio and Video
 - Course Wiki
 - Student Drop Box
- ▶ Downloadable Materials

Intl Trd Pol Theory&Practice\ (817-002) ▶

Submit Your Document

You are currently viewing the "Root" folder

Location

Root (1 Items) [+ Submit Document](#)

You've submitted the following documents to this folder

Type	Name/Description	Last Modified
	ppl.htm	Last Modified (04/10/2014)

Luego de haber adjuntado su documento, podrá ver si su documento fue subido a la pagina de manera exitosa o no. Si fue subido, podrá ver el nombre del documento en la pagina de su Drop Box

Gracias!

