

8. (Optional) The U.S. Department of Education encourages you to answer the following questions on race and ethnicity for their reporting purposes.

Are you of Hispanic/Latino descent? Yes No

In addition, select one or more of the following racial categories to describe yourself:

- American Indian or Alaska Native: a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American: a person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

9. International Student _____ _____
 Citizenship Visa Type

Permanent Resident _____ U.S. Citizen
 Citizenship

11. Native Language: _____

12. Please indicate the LL.M. Program that you are applying to:

- International Legal Studies
- Trial Advocacy
- Law and Government
- Intellectual Property (Fall 2015)

13. Please indicate your area of interest (you may mark more than one choice):

- Administrative Law & Regulatory Practice
- Business Law
- Civil & Constitutional Rights
- Communications Law
- Criminal Law
- Disability Rights
- Environmental Law
- Gender & the Law
- Health Law & Policy
- Immigration Law
- Intellectual Property
- International Commercial Arbitration
- Human Rights Law
- International Organizations
- Labor and Employment Law
- Law, Politics and Legislation
- National Security Law
- Securities Law & Policy
- Tax Law & Policy
- Trade Law

14. Have you previously applied to the Washington College of Law?

Yes No _____ For which Program of Study? JD LL.M. SJD
 Semester and Year

15. List chronologically all colleges, universities, graduate, and professional schools attended. Forward official transcripts from all law schools. Please note: Official transcripts need to be ordered and sent in a sealed envelope directly from the institution you attended or are attending to the following address: Office of Graduate Admissions, American University Washington College of Law, 4801 Massachusetts Ave., NW, Washington, DC 20016. Transcripts must be postmarked by the application deadline. Transcripts must be written in the native language of the school. If this language is not English, the documents must be accompanied by a certified translation.

| Institution and Location | Dates (Start – End) | Program of Study and Name of Degree | Graduation Date |
|--------------------------|---------------------|-------------------------------------|-----------------|
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16. Resume: Please submit a resume or CV outlining your employment history, honors, and scholarships received in college or law school, other professional honors, speeches or lectures given, papers published, extracurricular activities, and any other accomplishments or information you believe will be relevant to us in assessing your application.

17. Please answer the following:

- a. Have you ever been charged with an academic conduct offense in college, graduate or professional school? If your answer is “yes,” please explain in detail on a separate sheet. Yes No
- b. Have you ever been placed on academic warning, academic or conduct probation, dismissed, or subject to any investigation, proceeding or disciplinary action (e.g. probation, suspension, or warning), by any college(s) or graduate or professional school(s) or professional licensing agency? If your answer is “yes,” please explain in detail on a separate sheet. Yes No
- c. You must report all criminal charges, including any that are pending. Are you currently under indictment for, or have you ever been charged with or convicted of any violation of law (other than minor traffic violations with a fine imposed of less than \$150 per violation)? Please report all incident(s) even if the charge(s) were expunged. If your answer is “yes,” please explain on a separate sheet. Yes No
- d. Have you ever been the subject of disciplinary action taken by a bar association or any comparable lawyers’ association of any state or country or are there any charges pending against you? If your answer is “yes,” please explain in detail on a separate sheet. Yes No
- e. Have you ever been dismissed by an employer? If your answer is “yes,” please explain in detail on a separate sheet. Yes No
- f. Have you ever been a member of the armed forces of the United States, its reserve components, or the National Guard, and, if so, what was the character of the charge? _____

18. Are you licensed to practice law in any jurisdiction? Please list any current and past bar memberships and dates of membership: _____

19. Have you ever applied, or are you planning to apply, for admission to any other LL.M. programs?

Yes No

If your answer is “yes,” please give program names and dates.

20. Statement of Purpose: Please attach a Statement of Purpose to this application that states your reasons for applying to the Semester Exchange Program. The statement should not exceed 500 words and should include a discussion of the following:

a. How do you think the Semester Exchange will help you achieve your short-term and long-term professional and personal goals?

b. How does your prior experience make you a well-qualified candidate for the Semester Exchange Program?

21. Nomination Letter: You must submit a Nomination Letter from your Home University. The letter may either be enclosed with the application, or sent directly to the Office of Graduate Admissions via email to llm@wcl.american.edu. Please list the semester exchange coordinator or nominating faculty member below:

| Name | Title | Phone | Email |
|------|-------|-------|-------|
| | | | |

22. If English is not your native language, you must demonstrate English proficiency by taking the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) assessment, the Pearson Test of English (PTE), or the International Legal English Certificate (ILEC). The score must be no more than two years old. The score must be sent from the Educational Testing Service (ETS) using Institutional Code 8188 department 03, or from IELTS, directly to the Office of Graduate Admissions. Please contact us at llm@wcl.american.edu for minimum scores required for admission.

If you have already taken the TOEFL, PTE or the IELTS exam or obtained an ILEC, write the date(s) and score(s) you received:

_____ ____/____/____ _____ _____ ____/____/____ _____
 Test Month/Day/Year Score Test Month/Day/Year Score

I have read and understand the provisions of the current bulletin and application for admission to the Washington College of Law, and I certify that all the information given here is complete and accurate and given for the purpose of having the law school take action in reliance thereon. I understand that any false or misleading statement, or inaccurate or incomplete information, may be the basis for denial of admission and for denial of a financial aid award. If I am admitted to the Washington College of Law, or if I receive a financial aid award in reliance on such information, I understand that I may be dismissed from the law school and that the financial aid award may be revoked. I further understand that the obligation to provide truthful, accurate, and complete information is a continuing one that requires me to notify the law school of any changes in my answers to any part of this application which occur after the date of signature on this application.

 Signature

 Date

APPLICATION CHECKLIST

I have enclosed:

- o The signed application form
- o Resume or CV
- o The statement of purpose
- o Nomination Letter

The following materials will be sent:

- o Official academic transcripts will be sent from institutions attended
- o Official TOFEL score will be sent from ETS, or IELTS score will be sent from IELTS (circle one)
- o Nomination letter will be sent

Return application to:

Office of Graduate Admissions
 American University Washington College of Law
 4801 Massachusetts Ave., NW
 Washington, DC 20016

Contact us at: llm@wcl.american.edu
 (202) 274-4110



CERTIFICATION OF FINANCES FOR INTERNATIONAL STUDENTS (CFIS)

Requesting an I-20 or DS-2019 document from American University

All sections of this form must be completed, signed, and accompanied by proof of financial funds before it is sent to your admissions office.

Note: Please make sure that your biographical data (Name, Date of Birth, and Citizenship) match your passport.

Part I - GENERAL INFORMATION (PLEASE PRINT CLEARLY)

AMERICAN UNIVERSITY STUDENT ID #: _____
7 Digit Number

NAME (Mr./Ms) _____
As it appears on your passport Last First Middle

BIRTHDATE: _____ COUNTRY OF BIRTH: _____ CITY OF BIRTH: _____
Month Day Year

COUNTRY OF CITIZENSHIP: _____ COUNTRY OF LEGAL RESIDENCY: _____

TELEPHONE: _____ EMAIL: _____

APPLYING/ADMITTED TO: BA/BS MA/MS PHD PROGRAM: CAS KOGOD SIS SPA SOC WCL
CERTIFICATE NON-DEGREE JD SJD ABROAD AT AU WASHINGTON SEMESTER

PERMANENT MAILING ADDRESS (NON-U.S. MAILING ADDRESS IS REQUIRED FOR ALL INTERNATIONAL STUDENTS):

COUNTRY: _____

U.S. MAILING ADDRESS (REQUIRED FOR IMMIGRATION TRANSFER STUDENTS):

STREET: _____

CITY: _____ STATE: _____ ZIP CODE: _____ COUNTRY: USA

WHERE WOULD YOU LIKE AU TO MAIL YOUR I-20 OR DS-2019? (PLACE AN "X" IN THE APPROPRIATE BOX):

- PERMANENT MAILING ADDRESS
- U.S. MAILING ADDRESS
- STUDENT PICK-UP
- OTHER _____

Part II - INDICATE THE TYPE OF IMMIGRATION DOCUMENT REQUESTED FOR STUDY (PLACE AN "X" IN THE APPROPRIATE BOX)

REQUESTING AN I-20 (FOR F-1 VISA) FROM AMERICAN UNIVERSITY

I am outside the U.S. and am requesting an I-20 to be issued by American University in order to obtain an F-1 student visa.

I am currently studying at a U.S. institution on an F-1 and will transfer my immigration status to American University. Therefore, I am requesting an I-20 to be issued by American University. (Please submit a copy of your current I-20 and a completed Immigration Transfer-In Form*)

- Name and location of U.S. school most recently attended: _____
- Dates of attendance: _____

I am a student at American University, and I am beginning a new degree program in _____

I am in the U.S. on another visa, and I want to change to an F-1. Specify current visa type: _____

REQUESTING A DS-2019 (FOR J-1 VISA) FROM AMERICAN UNIVERSITY

My financial sponsor requires that I study on a J-1 visa. I am requesting a DS-2019 to be issued by American University.

- Name of financial sponsor: _____
- My current job title (or student status) in my home country: _____

I am currently on a J-1 and will transfer my immigration status to American University. Therefore, I am requesting a DS-2019 to be issued by American University. (Please submit a copy of your current DS-2019 and a completed Immigration Transfer-In Form*).

- Name of current J-1 Program Sponsor: _____

I am in the U.S. on another visa, and I want to change to a J-1. Specify current visa type: _____

NOT REQUESTING AN I-20 OR DS-2019 FROM AMERICAN UNIVERSITY (CURRENTLY ON OTHER VISA CATEGORY)

I will study on a _____ visa, and will not need immigration documents from American University.

* The Immigration Transfer-In Form can be found here: <http://www.american.edu/oc/i/iss/forms.cfm>.



CERTIFICATION OF FINANCES FOR INTERNATIONAL STUDENTS (CFIS)

Requesting an I-20 or DS-2019 document from American University

Part III FINANCIAL PROOF

All students must be able to demonstrate **financial ability to pay for at least one year of their academic and living expenses** before American University can issue an immigration document. For more information and sample documents, visit: www.american.edu/oc/i/iss/Financial-Proof.cfm. In addition, students must ensure that they have the funds available to cover all expenses for the duration of their program of study.

DEPENDENT INFORMATION: If you will be accompanied by your spouse and/or children on an F-2 or J-2 class of admission, you are required to demonstrate your financial ability to support them. The additional cost of supporting a **spouse is USD \$5,500 per year** and the additional cost for each **child (under 21 years old) is USD \$4,000**. Please provide us with the information below regarding your dependents:

| Dependent's Full Name as it Appears in the Passport: (Last, First, Middle) | Date of Birth: (MM/DD/YYYY) | Country of Birth: | City of Birth (J-2 only): | Country of Permanent Residency (J-2 only): | Citizenship: | Relationship (husband/wife/son/daughter): |
|---|--------------------------------|-------------------|---------------------------|--|--------------|---|
| | | | | | | |
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| | | | | | | |

SOURCES OF FUNDS: PLEASE CERTIFY SOURCES OF FUNDS AVAILABLE TO YOU DURING YOUR **FIRST YEAR** IN THE CHART PROVIDED BELOW. For each source of funding, you must attach financial documents in English or with a notarized English translation, on bank letterhead, with a bank official's signature, bank stamp or seal, and dated within the last three months of the date of submission to American University.

| SOURCES OF FUNDS | AMOUNT IN US\$ |
|--|----------------|
| PERSONAL <i>(Funds from self and private loans)</i> Name of Bank: _____ City & Country of Bank: _____ | \$ _____ |
| FAMILY <i>(Funds from immediate family members: parents or spouse)</i> Name of Account Holder _____ Relationship to Student _____ Name of Bank: _____ City & Country of Bank: _____ Family Member's Signature: _____ | \$ _____ |
| INDIVIDUAL SPONSOR* <i>(Funds from other individuals or extended family members who are not legally present in the U.S.)</i> Name of Sponsor _____ Relationship to Student _____ Name of Bank: _____ City & Country of Bank: _____ Individual Sponsor's Signature: _____ <small>*Sponsors who are U.S. citizens, U.S. permanent residents, or legally present in the U.S. must submit a completed I-134 Affidavit of Support Form with financial documents in English dated no more than 3 months from the date of submission to American University. Note: For Room & Board contributions fill out section 11. The form can be accessed from: http://www.american.edu/oc/i/iss/upload/I-134-Form.pdf.</small> | \$ _____ |
| GOVERNMENT, EMPLOYER OR OTHER ORGANIZATION <i>(Attach a signed copy of your official sponsorship letter.)</i> Name: _____ Type: (CHECK THE BOX BELOW) U.S. Government Company International Organization Home Government Employer | \$ _____ |
| AMERICAN UNIVERSITY <i>(Funds from Scholarship, Merit Award, or other. Attach a signed copy of your award letter.)</i> | \$ _____ |
| ADDITIONAL SOURCES OF FUNDS if any <i>(Fill out and attach: Attachment A: Additional Sources of Funds.)</i> | \$ _____ |
| TOTAL <i>(Must be equal to or greater than the- estimated expenses for one year in your program of study and those related to supporting dependents if any. Cost guides can be found here: http://www.american.edu/oc/i/iss/Student-Cost-Guide.cfm.)</i> | \$ _____ |

I certify that the above information and the attached supporting documents are true and complete to the best of my knowledge. I understand that I am responsible for all the expenses related to my program of study at American University.

Student's Signature: _____ **Date:** _____