

Upper Level Writing Requirement Process:



OFFICE OF
THE REGISTRAR

1. The ULWR must be satisfied through a law school activity of 2 credits or more. Decide what 2 credit law school activity you will use to satisfy the ULWR. It can be satisfied through:
 - a. A course with a writing requirement of 7,000 words or more (Seminar with Paper)
OR a course that with professor permission can be lengthened to satisfy the requirement. These courses can be found on [the public course schedule](#) indicated by Seminar with Paper under Course Tags.
 - b. [An independent study](#);
 - c. A journal comment;
 - d. Through another law school activity that derives an original written product that meets [ULWR standards](#). Please note: ***satisfying your ULWR through this method requires approval from your professor and the registrar.***
2. Have a discussion with your professor about your paper regarding the topic, writing timelines and final deadline. As a professional courtesy, you need to be explicit with your professor that you intend to use your paper to satisfy the ULWR.
3. If doing an independent study, submit the independent study contract to our office for processing [before the posted deadline](#).
4. Write your paper, following all your professor's guidelines and requirements.
5. Submit [the ULWR certification form](#) with your paper to your professor for grading.
 - a. **ULWR certification is not automatic.** The completed form signifies an agreement between student and professor to our office that the requirement has been met. Some professors offer to submit the form as a courtesy, but ultimately it's the student's responsibility to ensure that we receive the form for processing. ***If your professor has indicated that you have satisfied the requirement but it is still marked incomplete, please follow up with your professor before contacting our office.***
 - b. For ULWRs satisfied through a graded course (everything but a journal comment), we cannot add your ULWR certification until the grade has been posted for the course.
 - c. Any ULWR satisfied in the current term will be held and processed at the end of the term, regardless of the law school activity which it was satisfied through.