

One-time Loan Request for Computer Purchase

Federal regulations allow for an increase in the Cost of Attendance (COA) for documented purchase of computer equipment for educational purposes. Submission of this form to the AUWCL Financial Aid Office constitutes a request for a budget increase for the cost of allowable computer equipment and is governed by the following conditions.

Name _____ *AU ID* _____

requests an increase in my COA for the one-time purchase of computer equipment and understand the following:

- The COA increase for computer purchase is permitted as a one-time adjustment during matriculation at AUWCL.
- The computer allowance is limited to the actual cost of a single computer and associated peripherals, or \$1,500, whichever is **LESS**.
- The COA adjustment results in increased loan eligibility and requires additional borrowing to cover the cost. **Note: Direct PLUS and private loans are subject to lender discretion and are based on credit worthiness.** (The AUWCL Financial Aid Office is not responsible for the expense if funding is not granted.)
- A dated receipt of purchase showing payment by the student must accompany the *Loan Adjustment Request*
- Eligibility is limited to the term in which the purchase is made. **Exception:** *Incoming on-campus students may purchase equipment as of July 1 the summer preceding enrollment.*
- The approved amount is disbursed in the term the request is made and will result in an unequal distribution of loan funds for the academic year.
- American University Washington College of Law is in no way responsible for the maintenance, upgrade or loss of equipment purchased through this request.

Allowable computer expenses include:

- ▲ One computer and monitor, **or** laptop (purchases cannot be combined)
- ▲ Printer
- ▲ Basic word processing software
- ▲ Antivirus software
- ▲ Standard warranty

Devices/equipment not covered include:

- ▲ iPads, tablets, iPods, Mp3 players, PDAs, E-book readers, digital cameras
- ▲ Supplies (paper, ink cartridges, DVDs, CDs, flash drives)
- ▲ Cellular telephone/watches
- ▲ Accessories

I have read the above statements and agree to these terms. Documentation submitted in support of this request is true and accurate to the best of my knowledge.

Signature _____ **Date** _____