



American University

Housing & Dining Programs

HOUSING REQUEST FOR HUMAN RIGHTS ACADEMY 2012

A block of rooms at American University's Centennial Hall have been reserved for participants attending the Academy on Human Rights. Single and double accommodations in the residence halls are available. The residence halls feature 24-hour complex desk operations, air conditioning, wireless internet access, parking, twin size beds, all linens, and semi-private bathrooms. American University is conveniently located less than a mile from the Tenleytown-AU metro stop and the University offers a free shuttle from main campus to the metro and to WCL throughout the day. Complete and return this form no later than Friday, May 14th if you wish to make a reservation. Each individual guest must make a reservation.

Full Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Country: _____

Email: _____ Gender: _____

Arrival Date: _____ Departure Date: _____

Do you have any allergies or medical conditions, or are you taking any medications, of which we should be aware when making room assignments? (If yes, please list.) _____

FULL payment is due in advance and must be returned with this form (unless you intend to pay cash on arrival). Acceptable methods of payment include check (payable to American University), money order, Visa, MasterCard, Discover or American Express. If you wish to pay by credit card, please complete the following:

Visa MasterCard Discover AmEx I intend to pay CASH on arrival.

Acct. Number: _____ Exp. Date: _____

Single Occupancy Room: \$73.00 x _____ (Number of nights) = \$ _____

Double Occupancy Room: \$50.00 x _____ (Number of nights) = \$ _____

Please include the name(s) of any requested roommate(s): _____

RETURN THIS FORM WITH FULL PAYMENT TO:

Housing & Dining Programs, American University
Attn: Off-Campus & Guest Housing Coordinator
4400 Massachusetts Avenue NW
Washington, DC 20016
FAX: 001-202-885-1154
EMAIL: summerhousing@american.edu

Rooms will be assigned on a first come, first served basis. Contact Housing & Dining Programs by phone at (202) 885-3370 or by email at summerhousing@american.edu if you have any questions regarding accommodations. Cancellations will receive a 75% refund if cancelled in writing to summerhousing@american.edu 48 hours prior to check-in. No refund is available for cancellations within 48 hours of check-in. You will not be able to check-out during your stay, including weekends.

www.american.edu/housing