

# ELIZABETH IPPOLITO BOALS

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## EDUCATION

### **George Mason University School of Law**, Arlington, VA

Juris Doctor, 1995

*Editor-In-Chief, George Mason University Civil Rights Law Journal, 1994 – 95*

### **Virginia Polytechnic Institute and State University**, Blacksburg, VA

Bachelor of Science, Marketing Management, 1991

## TEACHING EXPERIENCE

### **Washington College of Law, American University**, Washington, DC

*Assistant Director*, Trial Advocacy Program, July 2005 – present

- ◆ Teach Criminal Procedure, Criminal Trial Advocacy, Civil Trial Advocacy, Pretrial Civil Litigation, and Evidentiary Foundations and Objections. Developed materials for these courses including syllabi, course readers, in-class hypothetical exercises, and case files.
- ◆ Create new trial advocacy related courses and initiatives.
- ◆ Hire and supervise a staff of 22 adjunct professors. Responsibilities recruiting, reviewing resumes and conducting interviews, training and orientation, observing classes and providing feedback, and assisting with student counseling.
- ◆ Hold open office hours for students (approximately 120) enrolled in Trial Advocacy Program courses each semester.
- ◆ Organize criminal law and trial advocacy related seminars, conferences and workshops.
- ◆ Organize Trial Advocacy Program final trials each semester. Final trials are conducted at a local courthouse and include seven simultaneous trials with current and retired judges presiding and approximately 85 high school students acting as jurors.
- ◆ Coach mock trial competition teams.
- ◆ Serve as faculty advisor to the *Criminal Law Brief* and on the Moot Court and Mock Trial Faculty Committee.

*Instructor*, Legal Rhetoric Program, August 2004 – June 2005

*Adjunct Instructor*, Legal Rhetoric Program, August 2002 – May 2004

## Scholarship

### Teaching and Research Interests:

- ◆ Trial Advocacy
- ◆ Criminal Law and Procedure
- ◆ Evidence
- ◆ Pretrial Litigation

### Publications:

*State v. Sanchez: Case file and Teaching Manual* (NITA 2007)

This book is a teaching text for trial advocacy courses using a multiple defendant criminal case set in a gang murder context. The textbook provides a sophisticated step-by-step evaluation of potential trial strategies, complex evidentiary issues relevant to each witness and document, and drills for instructors to use to emphasize basic and advanced trial skills.

### Selected Presentations and Panels:

*Faculty*, Annual Georgetown/NITA Intensive Session in Trial Advocacy Skills,  
Washington, DC, June 2006 & June 2007

*Panelist*, Trends in Criminal Law, Washington College of Law, Washington, DC, March 2006

*Panelist*, Careers in Public Interest, Washington College of Law, Washington, DC, February 2005

*Presenter*, Maryland Coalition of Police Conference, Kent Narrows, MD, July 2000 and June 2001

*Presenter*, Virginia Coalition of Police Conference, Virginia Beach, VA, May 2001

*Organizer and Presenter*, Boot Camp For New Lawyers CLE, Fairfax, VA, May 1998 – June 2000

*Organizer and Presenter*, Inmate Outreach Program, Alexandria, VA, May 1998 – November 1999

*Presenter*, Community Corrections CLE, Alexandria, VA, March 1998 – July 2000

## PROFESSIONAL EXPERIENCE

### United States Department of Commerce, Washington, DC

*Attorney*, Employment and Labor Law Division,

December 2001 – May 2003; January – August 2004

- ◆ Represented the U.S. Department of Commerce (Agency) before the Equal Employment Opportunity Commission (EEOC) on alleged violations of Title VII of the Civil Rights Act (Title VII), the Age Discrimination in Employment Act (ADEA), and the Rehabilitation Act.
- ◆ Drafted Motions to Dismiss, Motions for Summary Judgment, Motions to Compel Discovery, Prehearing Statements, and Appellate Briefs. Took and defended depositions. Negotiated settlements.
- ◆ Represented the Agency, in conjunction with the U.S. Department of Justice, in federal district court in actions on alleged violations of the FLSA, Title VII, ADEA, and the Rehabilitation Act.
- ◆ Represented the Agency before the Federal Labor Relations Authority on Unfair Labor Practices.
- ◆ Represented the Agency before arbitrators and the Merit Systems Protection Board on alleged violations of Agency/Union Collective Bargaining Agreements and Federal Labor-Management Regulations.
- ◆ Organized training and work assignments for new attorneys and law clerks. Edited the written work of subordinate attorneys and advised them on case management and trial preparation.

**Lay, Ippolito & Dillard, PLLC, Alexandria, VA**

*Partner, May 2003 – January 2004*

- ◆ Defended criminal defendants in state court.
- ◆ Prepared and argued pre-trial motions, sentencing hearings and bench trials.
- ◆ Defended individuals in tort actions for negligence.
- ◆ Litigated cases regarding easements, covenants, homeowners' association contracts, and zoning.
- ◆ Drafted wills, trusts and other property related documents.
- ◆ Administered descendants' estates, including formal estate accounting.
- ◆ Drafted property and separation agreements in divorce cases.

**Zwerdling, Paul, Leibig, Kahn & Wolly, P.C., Washington, DC**

*Attorney, July 2000 – November 2001*

- ◆ Represented plaintiffs in federal litigation involving alleged violations of Title VII and the FLSA, including: drafting pleadings, motions, and discovery; calculating damages; conducting depositions; negotiating settlements; and trying cases before federal juries.
- ◆ Negotiated and drafted employment contracts on behalf of labor unions involving the creation of discipline procedures, anti-retaliation policies, and evaluation procedures.
- ◆ Represented International Union of Police Associations, AFL-CIO, members and other employees in arbitrations, civil service commission hearings, and before county administrators during employee grievance appeals.
- ◆ Assisted the Maryland and Virginia Coalitions of Police in their legislative lobbying efforts, including drafting proposed legislation, organizing volunteer efforts and creating presentation materials for distribution to legislators.
- ◆ Collaborated on a petition for certiorari to the United States Supreme Court on the application of the Louisiana Little Hatch Act to police union officers.
- ◆ Represented union members charged with criminal offenses in Virginia and Maryland.

**Office of the Public Defender, Alexandria, VA**

*Assistant Public Defender, October 1995 – July 2000*

- ◆ Maintained a felony caseload of approximately seventy (70) clients, in all stages of litigation, before the General District and Circuit Courts for the City of Alexandria.
- ◆ Argued pre-trial motions, complex alternative sentencing hearings, and bench and jury trials.
- ◆ Specialized in white collar crimes and the representation of mentally ill defendants.
- ◆ Drafted petitions and briefs and made oral arguments to the Virginia Court of Appeals and Supreme Court of Virginia.
- ◆ Supervised law students, with third-year practice certificates, prepare and argue bench and jury trials, pretrial motions, and sentencings.
- ◆ Assisted in the development of a formal trial practice program for summer law clerks.

## **Professional Membership & Training**

*Member*, United States Supreme Court Bar, November 2006

*Member*, Virginia State Bar, October 1995

*Member*, American Association of Justice

*Member*, Federal District Court for the Western District of Virginia

*Member*, Federal District Court for the Eastern District of Virginia

*Member*, Virginia State Bar Disciplinary Committee, 4<sup>th</sup> District, June 1999 – March 2002

FDR Conference Course, Federal Employment Law, Washington, DC, March 2004

Four day conference on federal employment law litigation techniques and trends.

FMI Conference Course, Labor Arbitration, Seattle, WA, August 2002

Five day conference on arbitration techniques and trends.

National Criminal Defense College, Macon, GA, July 1999

Two week intensive criminal defense program based on a workshop and practice model.

Annual Death Penalty Seminar, Lexington, VA, April 1996 – April 2000