



J.D. / LLB DUAL DEGREE PROGRAM
AMERICAN UNIVERSITY WASHINGTON COLLEGE OF LAW
UNIVERSITY OF OTTAWA FACULTY OF LAW, COMMON LAW SECTION

Dear Applicant:

Thank you for your interest in the J.D./LL.B. Program.

Please note that there are a very limited number of spaces available for this program. Your withdrawal from the Program after you have been accepted would be very detrimental to other interested students. We encourage you to carefully review all the information on the Program before applying.

There is only one application process. Decisions are taken by the Director of the J.D. dual degree programs at WCL, in consultation with the Dean of the Law School. Once a decision has been made, no other application process to the University of Ottawa will take place.

The application consists of the following materials:

1. Application form duly completed.
2. Consent and release form duly signed.
3. Statement of interest. **Please submit a brief statement of no more than one page describing your professional interests and goals. You should include your reasons for applying for this program.**
4. Current resume.
5. Updated WCL academic transcripts.

Please send or fax the application package to:

Macarena Sáez
Director International J.D. dual degree programs
4801 Massachusetts Ave, NW, Suite 370
Washington D.C. 20016
Fax: (202) 274-4005

Deadline: Packages must be received no later than **January 30, 2009 at 5:00 pm.**

I. APPLICATION FORM

PERSONAL INFORMATION:

Last Name:
First Name:
Middle Name:
Social Security Number:
Date of Birth:
Passport number:
Date of Expiration:
Country of citizenship:

CURRENT ADDRESS (valid until _____):

Address:
Zip code:
Tel. home:
Tel. cell or work:
Email 1:
Email 2:

PERMANENT ADDRESS (if different):

Address:
Zip code:
Tel. home:
Tel. cell or work:

II. THE PROGRAM:

1. Degree, transfer of credits, and grades: Students will receive credit only for those classes in which they earn passing grades. Grades obtained at the host institution will not be included in the calculation of the students' cumulative grade point average and course titles will not appear on WCL transcripts. Grades obtained at WCL will not be included in the calculation of the students' cumulative grade point average at the host institution.
2. Number of Credits and Mandatory Courses: Students enrolled in the Program will complete a minimum of **59 credits** during the two years of residence at WCL and 60 credits during their two years of residence at the University of Ottawa. Students will complete all first-year and upper-level required courses at WCL and all mandatory courses required by the University of Ottawa, unless waived by the program directors. According to ABA regulations, credit shall be stated in terms of credit hours according to the following formula: one semester hour for each 700 minutes of class time.
3. Program of Study Approval: Every year the selection of courses by students is required to be approved by the Director of the Program at the home institution.
4. GPA Requirement: WCL students participating in the Program will be required to stay in the top fifty percent of their class at the University of Ottawa. Students' transcripts with ranking will be sent to the program director at WCL every term.
5. Tuition Payment: WCL students participating in the Program must pay three years of full-time tuition to WCL by the regular deadline for regular WCL students. For the second year of the Program, students will pay according to the following paragraph.
6. Registration at WCL and Graduation:
 - a. Students may receive the J.D. degree from WCL after the first year abroad, as long as they show to have satisfactorily completed at the host institution a course-work equivalent to 27 WCL credits. For this matter, WCL will only accept as proof of approval official transcripts from the host institution.
 - b. After graduation from WCL students are no longer eligible for financial aid and all loan re-payments will be due as scheduled.
 - c. Students who choose to keep their status as WCL students during the second year of the Program abroad will be registered at WCL and will pay tuition as follows:

First year abroad - Fall term: 9 credits

- Spring term: 8 credits

Second year abroad - Fall and spring terms: 6 credits each term

7. Technology fees: Students are required to pay technology fees to WCL as long as they keep their WCL student status.
8. Communications with the University: The Director of the Program at WCL must be informed of all communications with the university staff regarding financial aid, registration, student accounts or any other matter where the status of the dual degree student may play a role in the decisions made by the University.

III. CONSENT AND RELEASE AGREEMENT:

The following agreement is designed to protect all participants in American University Washington College of Law International J.D. dual degree programs, including students, faculty members, American University (“the University”), and the agencies and individuals cooperating with the University. You, as the student, must sign this form to indicate agreement with provisions and permission to participate.

9. General Release: I, _____ have read the published description of the Program and I understand that my participation in this program is entirely voluntary. I also understand that participation in the Program, as in any other foreign study program, involves some element of risk including travel from, to, and within the host country. I (including my parents, guardians and legal representatives) shall not attempt to hold American University, its trustees, officers, employees, faculty, agents and co-sponsoring institutions and their agents liable for any injury, death, or loss to person or property sustained by me while participating in or arising out of any travel or activity conducted by or under the auspices of this program.
10. Program Changes or Termination: I understand that the University reserves the right to make cancellations, changes or substitutions in cases of emergency or changed conditions. I agree that I (including my parents, guardians and legal representatives) shall not assert claims against or hold American University, its trustees, officers, employees, faculty, agents and co-sponsoring institutions and their agents responsible for any costs or losses resulting from said events.
11. Voluntary or Involuntary Withdrawal or Dismissal: I understand that all students are subject to University regulations, Program guidelines, and laws of the host country. In the event of violation of these, academic failure, or behavior which is detrimental to other students or the Program, the Director of the Program shall have the right to dismiss from the Program. The Director’s decision will be final and may result in the loss of academic credits.

I agree to pay all the costs arising from my voluntary or involuntary withdrawal from the Program prior to its completion for whatever reason, including withdrawal caused by illness or disciplinary action, as set forth above. I agree that I (including my parents, guardians and legal representatives) shall not assert claims against or hold

American University, its trustees, officers, employees, faculty, agents and co-sponsoring institutions and their agents responsible for any costs or losses resulting from said events.

12. Application process: I understand that submission of a completed application does not guarantee a placement in the International J.D. dual degree program and that a selection process will take place.
13. Health Insurance: At American University medical insurance is mandatory for all full-time degree students, resident students, and international students on F-1 or J-1 visas. Enrollment in the University - sponsored Student Health Insurance Plan is automatic, and is billed to a student account unless the student submits a waiver that identifies alternate and comparable coverage, prior to the posted deadline date.

I understand that urgent care for minor injuries and illnesses may be available through the health services of the host institution. However, I also understand and agree that securing appropriate medical care during my participation in the Program will be my sole responsibility. I further agree that I (including my parents, guardians, or legal representatives) shall not attempt to hold the University, its trustees, officers, employees, faculty, agents, and co-sponsoring institutions and their agent(s), liable for any injury or death sustained by me in connection with any medical care, hospitalization, or surgery I undergo while participating in the Program.

During the second year abroad, I understand that WCL students must show proof of health insurance, even if they have already received the JD degree from WCL. I further understand that WCL graduates must send proof of health insurance to the Program Director by the last day of October of their second year abroad.

14. Responsibility for Medical Care: I understand that some accident and health insurance is provided by the University's provider AceUSA. However, I also understand that it may be necessary for me to cover medical expenses abroad and then apply for reimbursement from the insurance plan afterwards. In such case, I will be solely responsible for preparing and submitting the claim for reimbursement. *Note*: The University requires students planning to operate a motor vehicle overseas to obtain liability and collision insurance that will cover them in the applicable foreign countries. The University recommends that students insure their personal property from loss or theft.
15. Pledge: I agree to comply fully with the rules of the University, its agents, and the host institution. I agree that the University has the right to enforce its standards of conduct and that should I fail to comply with them, the University has the right to terminate my participation in the Program.

I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS AND AGREE TO BE BOUND BY THEM AS INDICATED BY MY SIGNATURE BELOW

Printed student name

Student Signature

Social Security number

Date