

No. 805

The Docket

Dec. 01, 2008

American University

Washington College of Law

The Docket is the official bulletin of the Administrative Offices of the Washington College of Law

Students, faculty, and staff are invited to place announcements in the Docket, published each week, by submitting text no later than **noon** on Thursday to docket@wcl.american.edu.

The Docket is also accessible at www.wcl.american.edu/docket/

Attention December Graduates: Congratulations!

You are invited to a reception in honor of your graduation

On Monday, December 8 from 7-9 PM

Please check your WCL email for more details

RSVP by December 3 to alumni@wcl.american.edu

OFFICE OF THE REGISTRAR

E-mail: registrar@wcl.american.edu

REGISTRAR'S OFFICE HOURS

Dec. 1-5, and 8:

9:00 a.m. - 5:00 p.m.

EXAMINATION PERIOD –

DECEMBER 9 – DECEMBER 20

Tuesday, Dec. 9 - Thurs., Dec. 11

8.30 a.m. – 7.00 p.m.

Friday, Dec. 12

8.30 a.m. – 6.00 p.m.**

Saturday, Dec. 13

9.00 a.m. – 5.00 p.m.**

Sunday, Dec. 14 10.00 – 11.00 a.m. and 4.00 – 5.00 p.m. (2 HOURS ONLY)

Monday, Dec. 15 – Wednesday, Dec. 17

9.00 a.m. – 7.00 p.m.

Thursday, Dec. 18 and Friday, Dec. 19

9.00 a.m. – 6.00 p.m.**

Saturday, Dec. 20

9.00 a.m. – 5.00 p.m.**

****Please note closing times and plan your pick up and return of take-home exams/papers accordingly.**

Please note: The Office of the Registrar will be closed for the holidays from Wed., Dec. 24 and will reopen on Monday, Jan. 5, 2009.

IMPORTANT TAKE-HOME/FINAL EXAMINATIONS INFORMATION:

Examinations and papers **may not** be submitted by **fax or e-mail**. Hard copies of either **must** be submitted in person. Examination questions must be returned along with the exam.

Any materials submitted after the close of business hours will be considered as having been submitted at the time the office opens on the following business day.

ANONYMOUS GRADING NUMBERS: All students must use anonymous grading numbers, and not names, on all school examinations. These are available on <http://my.american.edu> under Personal Links at the bottom (WCL Anonymous Grading Number).

EXAMINATION DEFERRAL REQUESTS: Copies of the examination schedule are available on-line and in the Registrar's office. Forms for requesting deferral of examinations are also available. The Faculty Policy for examination deferral is included on the form and is printed in the WCL Catalog.

ANONYMOUS GRADING NUMBERS: All students must use anonymous grading numbers, and not names, on all school examinations. These are available on: <https://my.american.edu/>, under Personal Links at the bottom (WCL Anonymous Grading Number).

Schedule for Make-up days:

Monday classes meet Monday, Dec. 1.

Classes that meet on Thursdays, or TTH will meet on Tuesday, Dec.2 **and** Thursday, Dec. 4.

Friday classes will meet on Wednesday, Dec. 3.

Please check with your instructor for any alternate arrangements.

ADVANCE REGISTRATION FOR SPRING 2009:

Please note:

Sufficient spaces will be held in evening sections of classes that have more than one section for part-time students through December 5 at noon (part-time students WILL get into evening sections of their required courses). If a class closes, it will remain closed to all except students graduating in May. That class will remain reserved for these students through December 5 at noon.

NOTES ON THE WAITLIST PROCESS:

A Wait List process will again be utilized for the spring 2009 pre-registration period. It will begin during pre-registration once a class closes and will be available through December 23rd, at which point all classes will be opened up for students to register on a first come basis, throughout the holidays and until the end of the first week of classes in January 2009.

When a class closes and you try to register on <https://my.american.edu>, you will be given the WAITLIST option. If you click on this, you will automatically be placed on the wait list. An email will be sent your AU email address should your name come up on the wait list once a student has dropped, and you will have 48 hours to register for the course before the spot is made available to the next student on the wait list. Emails will be sent out twice a week, and not on weekends.

You will now be able to check course availability directly on our web site on the course schedule at <http://www.wcl.american.edu/registrar/coursesapp/searchcourse.html> to see how many students are

registered for each class. Once a class that has closed and has generated a wait list shows open spaces again, you will see a notice on this site that this is a wait-listed class. If you are not already on the wait list for the course and wish to put yourself on the wait list, you may then attempt to register for the course on the <https://my.american.edu> site to put yourself on the wait list.

Students will be able to wait list for a maximum of 3 courses throughout the wait list process, which closes on December 23. Once you are placed on the wait list, no changes may be made.

MAIN CAMPUS HAS A SEPARATE WAITLIST PROCESS, SO IF YOU RECEIVE EMAILS FROM THE MAIN CAMPUS ON WAITLISTING, PLEASE IGNORE THEM.

ATTENTION FEBRUARY BAR EXAM APPLICANTS:

Anyone needing certification to submit with your bar exam application should request the document as soon as possible. Each state has different requirements and procedures: Go to: <http://www.barexam.org/> to find your state's exam instructions, requirements, deadlines and fees.

ATTENTION MARYLAND BAR APPLICANTS:

You must submit your Pre-Legal Certificate to your undergraduate institution. WCL Registrar's Office does not certify pre-legal education. You are also responsible for requesting a final transcript to be sent to the MD Bar.

OFFICE OF STUDENT SERVICES

WCL Business Cards

<http://www.wcl.american.edu/studentaffairs/businesscards.pdf>

ADA Accommodations Deadline!!

Washington College of Law students with permanent or temporary disabilities may be eligible for special accommodations to facilitate their study of the law. Eligibility for accommodations requires that students self-identify and present documentation of their disabilities. Please note that state boards of bar examiners consider whether a student received accommodations in law school when determining whether to grant accommodations on the bar exam.

In order to be considered for accommodations during the Fall exam period, students must provide sufficient documentation by **December 1**. Your privacy will be protected. Please do not hesitate to call if you have any questions or need more information. You may contact the Senior Academic Counselor, Laura Hartz, at 202-274-4031; lhartz@wcl.american.edu. You are advised to submit your documentation as soon as possible.

Winter Warmers Reminder

If you committed to our Winter Warmers program this week, please remember to bring your NEW and UNWRAPPED scarf, gloves, and hat to WCL between Monday, December 1 and Friday, December 5. Donors may drop off the items to a Winter Warmers volunteer in the lobby or to the Student Affairs Office. For those of you who took tags or emailed requests for a child's name, we sincerely appreciate it. It only took about 3.5 hours in the WCL lobby to distribute gift tags for 60 students at the Washington Middle School for Girls. Thanks!!!

OFFICE OF DIVERSITY SERVICES

Sherry A. Weaver, Director – (202) 274-4032 – Suite 300 – sweaver@wcl.american.edu

Washington Middle School for Girls (WMSG) Holiday Project – Thanks to all who have so far assisted in the project as either a volunteer or donor. Laura and I are grateful, and we're pretty certain that our new young partners in this project will be as well.

SAVE THE DATE

10th Annual Martin Luther King, Jr. Birthday Commemoration Program

Thursday, January 15, 2009—4:00PM

Room 603

The 2009 program will be our tenth. Prof. Perry Wallace, who delivered the very first speech in the series, will give the tenth. Similarly, Mrs. Barbara Williams, director of financial aid, led the first collaborative reading and has consented to lead the tenth reading. A reception will follow the formal program. Please mark the event on your calendar and plan to attend.

VOLUNTEER READERS NEEDED: Students, faculty, and staff members participate in a scripted reading of a King text or other appropriate piece of writing, i.e., everyone stands at the appointed time and reads his/her "part." If you're interested in participating in this lovely WCL tradition, please contact Ms. Weaver by e-mail, phone, or drop-in visit.

Other spring events to watch for

Dean's Diversity Council Speaker's Luncheon – Date TBA

Black History Month film and discussion (tentative)

Hispanic Law Conference – March 5

Sylvania Woods Conference on African Americans and the Law – April 2

Best wishes from the Office of Diversity Services for a successful end to the semester and a perfect holiday season.

See you next year.

OFFICE OF FINANCIAL AID

Important Notice - Loan Repayment Session – December 3

Join us for an informative session on Loan Repayment Wednesday, December 3 beginning at 11:30am in Room 603. A loan representative will be available to answer individual questions from 11:30 until noon and again at 1:00pm following the formal presentation. All are welcome.

Exit Counseling ~ December Graduates

Complete requirements on line at www.dlssonline.com/index.asp. Return the *Exit Interview Sheet* to the office by December 15.

Spring Disbursements

Spring aid is scheduled for disbursement beginning January 5, 2009. Stafford loans and institutional aid, including WCL need-based grants and Mussey-Gillette awards will be posted if file and enrollment criteria are satisfied. Lenders will release outside loan funds (Grad PLUS and private) beginning January 2. You **must** submit a new refund request for Student Accounts to process your refund. Complete your request through your **my.american.edu** account early so that processing can begin as soon as aid is posted. *Note: Aid is subject to adjustment if your enrollment status changes.*

Computer Purchase – Reminder

Receipts must be submitted before the semester ends to avoid return of funds issued for equipment purchase.

Last Work Day ~ Dean’s Fellows

The last day of work for the term is the last day of classes, December 4.

Full-time Students - Spring Course Load

Please notify the office if you will take a reduced course load spring term.

Public Interest/Public Service Information

Updates on the federal Public Service Loan Forgiveness (PSLF) program are available at: www.ibrinfo.org.

2009-2010 Financial Aid

Be on the lookout for your FAFSA renewal notice. You **must** reapply to receive financial aid for the coming year. Update your contact information if necessary at: www.fafsa.ed.gov.

Outside Scholarships

Information is available at: <http://www.wcl.american.edu/outsidescholarships/>

The Financial Aid Office staff wishes you success on your exams and a joyous and restful holiday season.

OFFICE OF PUBLIC INTEREST

Suite 122 - Phone: 202-274-4099 - Email: publicinterest@wcl.american.edu

Announcements:

Join the Public Interest Announcements Listserv

An interactive listserv for all students interested in posting or receiving emails from student groups regarding public interest programming and events. To subscribe to the listserv, send an email to listserv@listserv.american.edu. Leave the subject line blank, and in the body of the message, type “subscribe pi_wcl” without the quotes.

Washington, DC/Baltimore Public Service Career Fair – January 30, 2009

The 7th Annual Washington, D.C./Baltimore Public Service Career Fair will be held Friday, January 30, 2009 from 9:30am-4:30pm at George Mason University School of Law. This event features individual interviews as well as table talk opportunities with students from six area law schools.

Last year's fair brought more than 75 employers and 400+ students together to meet and discuss public interest and government opportunities in the Washington, D.C. area. **Student registration opens Friday, November 21 at <https://law-dcpscf-csm.symplicity.com/students>.**

KEY DATES:

- Friday, November 21 – Student Registration Opens
- Friday, December 19 – Interview Bidding and Resume Collection Opens
- Wednesday, January 7 – Bidding Closes

Equal Justice America Fellowships Available for Spring Semester

Equal Justice America provides fellowships of **up to \$1,500** to students who work during the Spring 2009 semester for organizations providing direct civil legal assistance for the poor. Students must secure a part-time (at least 120 hours) placement for Spring 2009 working for a legal services organization. Students may also apply for a fellowship if they are unable to work a full 120 hours. The grant would be reduced on a pro-rated basis. Visit the Equal Justice America website at <http://www.equaljusticeamerica.org> for more information.

Read Up on Public Interest Salaries and Benefits

The 2008 edition of the NALP Public Sector & Public Interest Attorney Salary Report has arrived. The biennial report provides salary information for employers in five categories: civil legal services, public defenders offices, local prosecuting attorney offices, attorney general offices, and public interest organizations. Stop by the Office of Public Interest to view the report and learn more about salaries and benefits at various public interest employers.

GOOD LUCK ON EXAMS! HAVE A SAFE AND HAPPY HOLIDAY SEASON!

Pro Bono Honors Pledge Program:

“Getting Involved in Pro Bono” PowerPoint Available Online

If you missed the “Getting Involved in Pro Bono” program, you can now download and review the PowerPoint presentation. It explains the Pro Bono Honors Pledge requirements, how to find a placement, and the various honors for students who meet the pledge. The presentation (along with other pro bono materials) is available at <http://www.wcl.american.edu/publicinterest/probono.cfm>.

Suggested Pro Bono Placements Booklet Updated for Fall 2008

The OPI Suggested Pro Bono Placements booklet has been updated. The booklet includes over 100 nonprofit organizations who accept student volunteers. The information is organized in alphabetical order and by practice area. Please contact the Public Interest Coordinator with any questions about placements. The booklet (along with other pro bono materials) is available at <http://www.wcl.american.edu/publicinterest/probono.cfm>.

Did you know? The Office of Public Interest maintains a list of over 100 suggested Pro Bono Placements in the DC Metro area. In addition, pro bono hours may be accrued through a variety of on-campus activities, including but not limited to:

Genocide Teaching Project
Marshall-Brennan (teaching hours)

Alternative Winter Break
Students United
Election Protection
LINK Tutoring Program
Clinical Program Translators
Volunteering with the War Crimes Research Office
Volunteering with the Center for Human Rights and Humanitarian Law
Volunteering with the Mid-Atlantic Innocence Project

**OFFICE OF SPECIAL EVENTS AND CONTINUING LEGAL
EDUCATION**

Phone 202.274.4075 Fax 202.274.4079
Jennifer Dabson · Director; Amir P. Tejani · Assistant Director
Phone: 202.274.4075 · E-mail: secle@wcl.american.edu; Website www.wcl.american.edu/secle

WELCOME

The Office of Special Events and Continuing Legal Education (SECLE) provides support in creating exciting and unique programs, workshops and seminars at WCL. We support the students and faculty of WCL with conferences and programs addressing key issues of our time. Whether you are planning a small event or a large conference, we can assist you. Please contact our office at 202.274.4075 or secle@wcl.american.edu to find out how we can help you plan your program

NEXT WEEK

DECEMBER 2

[Conference in connection with the 60th Anniversary of the Universal Declaration of Human Rights](#)

**FOR ALL UPCOMING PROGRAMS PLEASE VISIT
WWW.WCL.AMERICAN.EDU/SECLE**

CENTER FOR HUMAN RIGHTS AND HUMANITARIAN LAW

For additional information on any of the events or announcements listed below, please contact the Center by calling 202-274-4180 or by emailing humlaw@wcl.american.edu.

Center Events

REALIZING THE PROMISE OF HUMAN RIGHTS: EXAMINING THE FIRST 60 YEARS AND BEYOND

Tuesday, December 2 (9am-3:30pm, Room 603)

As part of the global celebration of the 60th anniversary of the adoption of the Universal Declaration of Human Rights (UDHR), American University Washington College of Law and the American Society of International Law will present a day-long conference examining the past, present, and future of this landmark document. Yale Law School Dean **Harold Koh** will deliver the keynote

address, *The Politics of Implementation: The Role of Human Rights in Foreign Policy*. For more information and to register, please visit the Center's website at <http://www.WCLCenterforHR.org> or contact the Office of Special Events & Continuing Legal Education, American University Washington College of Law, 202.274.4075 or www.wcl.american.edu/secle or visit the Center's website at www.WCLCenterforHR.org

Center Announcements

THE CENTER SEEKS A FEW GOOD DEAN'S FELLOWS

*****Applications Due Monday, December 1*****

The Center for Human Rights has exciting opportunities for several Dean's Fellows this spring. We are a fast-paced office, and we always have fun! Available positions focus on different areas of Center programming. Please check below for additional information on these positions as well as instructions on applying. We hope to fill the openings by the end of the Fall semester, so apply soon!

Note: While part-time 1Ls are eligible for Dean's Fellowships, full-time 1Ls are not. Full-time 1Ls should keep your eyes open later in the year for great summer opportunities at the Center!

PROJECT ON HUMAN RIGHTS AND GENDER IN PAKISTAN DEAN'S FELLOW: 20 HOURS PER WEEK

The Center seeks a Dean's Fellow for its project on human rights and gender with the University of Peshawar in Peshawar, Pakistan. The University of Peshawar and WCL have partnered for a 4-year program of capacity building, academic exchange and program development to help enrich both faculties in the implementation of human rights and gender education and law. The Center seeks a Dean's Fellow to provide administrative support to the Project as well as assistance planning and organizing conferences and events both at WCL and the University of Peshawar. Students with a particular interest in international law and/or Pakistan and its legal traditions are particularly encouraged to apply. The time commitment for this position is 20 hours per week.

To Apply: send a cover letter, resume, and short writing sample (max. 5 pages) to Center Program Coordinator Amelia Parker at aparker@wcl.american.edu. Please indicate that you are applying for the Pakistan Project Dean's Fellow position in the subject line AND in your cover letter.

Applications are due by Monday, December 1, 2008.

PROJECT ON INTERNATIONAL HUMANITARIAN LAW DEAN'S FELLOW (in conjunction with the ICRC): 10 HOURS PER WEEK

Support the work of the Center and the ICRC in expanding and improving the teaching of International Humanitarian Law at law schools both here in the United States and abroad. The time commitment for this position is 10 hours per week.

To apply: send a cover letter, resume and short writing sample (max. 5 pages), to Hadar Harris at hharris@wcl.american.edu. Please indicate that you are applying for the IHL Dean's Fellow position in the subject line AND in your cover letter. **Applications are due by Monday, December 1.**

PROJECT ON HUMAN TRAFFICKING AND FORCED LABOR DEAN'S FELLOW: 10 HOURS PER WEEK

We are seeking a 2L, 3L or graduate student with a background in human rights, labor, women and/or migrant's rights and who is an enthusiastic self- starter, has excellent research and writing

skills and is able to multitask. The Fellow will work closely with the Director but will also have responsibilities over discrete projects. The Program will focus on the U.S., Mexico and Central America so fluent Spanish is preferred but not mandatory. The time commitment for this position is 10 hours per week.

To apply: send a cover letter, resume and short writing sample (max. 5 pages) to Project Director Ann Jordan at ajordan@wcl.american.edu. Please indicate that you are applying for the Human Trafficking Dean's Fellow position in the subject line. **Applications are due by Monday, December 1.**

WANT TO JOIN THE CENTER STUDENT ADVISORY BOARD? APPLICATIONS AVAILABLE DECEMBER 4

*****Application Available for Download December 4th*****

The Center for Human Rights and Humanitarian Law Student Advisory Board (SAB) is a group of highly qualified and committed students interested in human rights and humanitarian law who work closely with the Center over the course of a year. The SAB focuses on assisting the Center in developing programming that reflects student interests and priorities. SAB members meet with the executive director weekly and commit to at least 15 hours of work with the Center per month. SAB members are selected in January and are active through the Spring, Summer and subsequent Fall semesters.

In exchange for the time and energy that the SAB provides, the Center organizes monthly skills development workshops for SAB members. Past skills workshops have explored public speaking, op-ed writing, and grant writing. SAB members also receive special invitations to many outside events, including awards dinners and meetings with human rights advocates.

Applications for the 2009 Student Advisory Board will be available for download from the Center's website on the last day of classes, Thursday, December 4th and will be due on Monday, January 26 at 3pm. Questions? - email the Center at humlaw@wcl.american.edu or stop by our table at the WCL 2009 Opportunities Day, scheduled for **Thursday, January 22nd** in the WCL Cafeteria.

EXTERNSHIP PROGRAM

Room 413 (202) 274-4200

www.wcl.american.edu/externship

M, W, F: 9 am – 6:15 pm; T, Th. 10:25 am-6:00pm;

(evening hours available on request)

externship@wcl.american.edu Avis Sanders, Director Gregory Seidell, Program Assistant

Important Registration information for Spring Externs:

Seminars: If you are planning to receive credit for your field placement, you must register for a seminar. Seminars are listed under **LAW-769**. If you are unable to find a seminar that fits your schedule, please contact our office **right away**. *Students who fail to register for a seminar will be ineligible to receive academic credit for their externship.*

Fieldwork: To register for field placement credits, you will need to manually deliver an Add/Drop form to the Registrar. Please follow the instructions on the Externship Program homepage (www.wcl.american.edu/externship). Entering your information does not register you for the fieldwork credit. You must manually add the fieldwork credit by submitting your application online, signing the online contract, and bringing your add/drop

form to the Externship Office for signature. The signed add/drop form must then be turned in to the Registrar's Office.

All 3 credit externships meet for two hours plus an additional hour every other week in small groups.

Many Spring 2009 Externships are Still Available:

Many employers are currently seeking WCL spring externs. The Externship Program recently contacted all employers in the database to determine whether they were accepting applications for the spring 2009 semester. Employers who have responded affirmatively can be found by scrolling to the bottom of the Externship Database page and clicking on "Recent Employer Request." Note: Almost all employers listed in our database, regardless of whether or not they replied to our recent request, are anxious to hire externs at this time as the number of field placements is much greater than the number of applicants during the spring semester. ***U.S. Government Agencies, including the Securities & Exchange Commission & DOJ all have early deadlines; please prepare your applications accordingly.***

Recent Requests for Spring/Summer 2009 Students:

U.S. DOJ-Arlington Immigration Court
U.S. DOJ-U.S. Attorney's Office for the District of Columbia
Office of the Auditor-Master, Superior Court of the District of Columbia
First Star
U.S. Senate Judiciary Committee
Canadian Embassy
U.S. Agency for International Development
National Partnership for Women & Families
National District Attorney's Association
Superior Court of the District of Columbia
Humane Society
...and MANY MORE!

Externship Database

To learn about externship employers, search the Employer Database. This is not the same database as Careerlink. It specifically provides information on externship employers who have hired WCL students in the past or have indicated an interest in hiring WCL students. The Database is searchable on keyword, as well as by employers who are "recently looking." The Database is available on the Externship website: <https://www.wcl.american.edu/externship/externshipapp/>

2009 Externship Fair

The annual WCL Externship Fair will be held on January 28th, 2009 from 4 until 6pm. Every year over 100 employers from not-for-profits, government agencies, courts, and law firms engaged in pro-bono work come to the Fair. Many students get their externships as a result of attending the fair. Please prepare your resumes prior to the Fair. The Office of Career and Professional Development has excellent resources on their website. Software for resume formatting is available at <https://wcl.optimalresume.com/> This software will enable you to create a professional-looking

resume quite easily. You may also make an appointment to meet with one of OCPD's counselors to discuss your resume.

PENCE LAW LIBRARY

<http://library.wcl.american.edu>

Monday – Friday 8:00 am – 12:00 am

Saturday – Sunday 9:00 am -12:00 am

24 hour access to the Library is available to currently enrolled WCL students, faculty and staff by using your ID in the card swipe at the entrance.

Thanksgiving Weekend Holiday Hours

Thursday, November 27, 2008 the Library will be closed for the Thanksgiving holiday.

Friday, November 28, 2008 the Library will be open 8:00 am - 6:00 pm

Saturday & Sunday, November 29 - 30 the Library will be open regular hours
9:00 am – 12:00 am

During reading period and exams, December 5 - 20, 2008, access to the Pence Law Library will be limited to WCL and AU students, faculty, and staff, and WCL alumni and Government Depository users.

Be a good library citizen and classmate and keep your personal conversations in the Library to a minimum or leave the library to chat with friends and associates. Set your cell phone to vibrate or text. Need an absolute quiet place to study? Use the Quiet Study Room on the first floor of the Library. Your fellow students are studying and deserve your respect!

AskPenceLibrary and chat with a librarian for help with your research! IM a reference librarian and get an instant answer to your question. Just send your message to AskPenceLibrary using AIM, MSN, Yahoo or Google Talk or through the Virtual Reference webpage at <http://library.wcl.american.edu/ask.cfm>. Email us at reflib@wcl.american.edu if you have questions about this service.

Finding exams at the Washington College of Law All exams that are available to students are posted on the Library's webpage at <http://www.wcl.american.edu/exams/>

The WCL Exams Database contains all examinations that have been provided to the Pence Law Library by WCL professors since 1990. If there are sample answers they will be linked to the appropriate examination. Some exams will require a password for access that is available only from the professor of the course in question, but most do not. Please note that professors are not required to post their exams in **WCL Exam Database** and many choose not to do so. The Library does not maintain any paper copies of exams.

You can also do exam prep with CALI lessons at

<http://www2.cali.org/index.php?fuseaction=lessons.home> to see links to the list of available lessons. Your password for CALI is **AMERICstu4**. **AudioCasefiles at** www.audiocasefiles.com will also be helpful to prep for exams. You can download cases from various casebooks and listen

on the go. When you register select American University, Washington College of Law and be sure to use your WCL email address.

Group Study Rooms Groups of current WCL students can sign up for one of our 14 study rooms up to one week in advance at the Circulation Desk. See library.wcl.american.edu/circulation.cfm (scroll down for the exact language) for details on the use of these rooms.

Help the Library Go Green! Turn off your carrel lights when you stop studying and use duplex printing whenever possible. Library printers **Yoda, Dilbert, Rocky and Researchtoo printers can print on both sides of paper.** To set this utility up on your laptop follow these instructions: To check to make sure that your printer driver is configured for duplexing click on your **'Start'** button, then choose (depending on your start menu setup) **'Printers and Faxes'** OR **'Settings'**, then **'Control Panel'** then **'Printers and Faxes'**. You should see a list of installed printers. Right click on the printer you wish to print to and choose **'Properties'** from the right click menu. Then click on the **'Device Settings'** tab. Towards the bottom of the list of available settings you will see **'Duplex Unit'** this should be set to **"Installed"** then click **'OK'**. **To Print:** Click on **'File'** then choose the **'Print'** option. Click on the **'Properties'** button near the top right. Under the **'Layout'** tab there will be options for **'Print on Both Sides'** just choose the style you want either flip on long or short edge. Click on the **'OK'** button to set your choice and click **'OK'** again to send your print job to the printer. Step by step instructions are also posted at <http://www.wcl.american.edu/technology/ipp.cfm> and include special instructions for Apple computers. Questions? Stop by the Student Computer Help Desk on the 2nd floor of the Library or email compotech@wcl.american.edu.

Do you want to suggest something to add to the Library's collection or make a comment suggesting an improvement to our services? Suggestion boxes are available in the 2nd floor copy room and at the Security Desk at the entrance to the Library. An online form is also posted at <http://library.wcl.american.edu/suggestions.cfm>. Fill it out and a Library staff member will review and respond to your concern.

Happy Thanksgiving and good luck on exams!

STUDENT BAR ASSOCIATION

Graduating Class of 2009 Class Gift Committee - Commemorate your accomplishments at WCL by coming together as a class! Get involved with the Graduating Class Gift Committee and help determine the mark that the Class of 2009 will make before you graduate!! For more information, please email Dianne Buckley, Assistant Director of Annual Giving at dbuckley@wcl.american.edu or call on 202.274.4056.

EJF

Potluck- On **Saturday, December 6th from 6-8 PM in the JD Student Lounge**, EJF will be holding a Potluck dinner. It only cost \$5 a plate and food will range from main courses to dessert. This is on a reading day but the *cafeteria will be closed* so it will be a good opportunity for those of you spending plenty of quality time in the library to take a break and eat something other than Chicken-Out.

IN SEARCH OF

Women And The Law Program Seeks Dean's Fellow- Are you interested in helping to advance and shape WCL's feminist legacy? Working for the Women and the Law Program is an excellent way to tap into the gender resources of WCL and to have an impact on future programs and opportunities for students interested in gender issues. Responsibilities will include: Helping organize our upcoming conferences and academic roundtables on; *Human Trafficking, Comparative Family Law, IP/Gender, and Gender & Justice*. Managing the list serve, website, and database we use to communicate with the campus community, potential students, and women's rights groups around the globe. Preparing materials for students about WCL's gender programming, and communicating with students from around the world regarding the opportunities to study gender and the law at WCL. Administering the Alice Paul Feminist Jurisprudence Essay Contest. Assisting with research on issues in gender and law. Organizational and writing skills are important. A 10 hour/week commitment is preferred. **To apply:** Send a cover letter, resume, and brief writing sample to Angie McCarthy, Program Coordinator of the Women and the Law Program, to angiem@wcl.american.edu with "Spring Dean's Fellow" in the subject line. **Prof Cathy Schenker**, the associate director of the **International Legal Studies Program**, is looking for a current **2L, 3L or 4L** to work as a Dean's Fellow in the spring semester. The fellow will research legal issues, create fact patterns and write two sample memos for Prof. Schenker's legal research and writing class – a class designed for LLM students from non-common law backgrounds. Strong writing skills are a must. International experience is preferred. 10 hours/week – the hours are front-loaded towards the beginning of the semester. Candidates must be **currently enrolled as JD students** in order to be eligible for this position. Interested students should submit a writing sample and transcript to Cathy Schenker in room 345 or via e-mail to schenker@wcl.american.edu.

Spring and Summer 2009 - current JD or LLM students only- **Prof Cathy Schenker**, the director of the **Summer Legal English Institute (SLEI)**, is looking for a current student to work as a Dean's Fellow in the spring and summer semesters. SLEI offers two courses: a 4 day legal English class from May 19-22 and a second 3 week class from August 3-20. The Dean's Fellow will help with administrative tasks such as compiling packets and contacting students. In addition, the Dean's Fellow will help to organize and will attend all field trips and be a resource to the students who have questions about the US legal system, Washington, DC and WCL. International experience and knowledge of foreign languages is preferred. 10 hours/week – hours will be easier at the beginning of the spring and summer, but busier when the courses are running. Candidates must be **currently enrolled as JD or LLM students** in order to be eligible for this position. Interested students should contact Cathy Schenker in room 345 or via e-mail to schenker@wcl.american.edu.

The War Crimes Research Office (WCRO) is seeking Dean's Fellows for Spring 2009. JDs (2L and 3L) and LL.M students are eligible to work on major legal research projects prepared exclusively for international criminal courts and tribunals on issues of critical importance to these institutions. Interested students with a background in public international law, particularly international criminal / humanitarian / human rights law, are especially encouraged to apply, as are those with prior volunteer experience at the WCRO. The time commitment will be 20 hours per week. Please submit a **resume** and a **cover letter**, along with a **short writing sample** and a

transcript (unofficial is fine) to Susana SáCouto, Director, War Crimes Research Office, by email at warcimes@wcl.american.edu. The deadline for applications is **Monday, December 1st**.

Part-time Assistant, Human Rights Legal Education Project

The Academy on Human Rights and Humanitarian Law – Human Rights Legal Education Project is looking for one part-time assistant for the Spring 2009 semester. The assistant will be required to work 15-20 hours per week to provide support in the implementation of research and educational projects in the US and Latin America (especially Venezuela, Nicaragua and Bolivia) and conduct research in international human rights law as needed. Excellent writing skills in English and fluency in Spanish are essential. Part-time 1Ls are encouraged to apply. The salary for this position is \$12/hour. If you are interested in applying for this position, please send your cover letter, résumé and short (10 pages max.) writing sample as soon as possible to Matias Hernandez, matias@wcl.american.edu, indicating “Part-Time Assistant Spring 2009” in the subject line.

Spring 2009: Dean's Fellow, Professor Claudia Martin

Academy Co-Director and Professor Claudia Martin seeks a Dean's Fellow for the Spring 2009 semester, who will be required to work 20 hours per week doing legal research in international human rights law. Legal research experience in human rights and international law, as well as working knowledge of Spanish, though not required, are a plus. This position pays \$12 an hour. If you are interested in applying for this position, you should send your cover letter and resume to hracademy@wcl.american.edu. Please indicate “Prof. Martin Research Assistant Dean’s Fellow Spring 2009” in the subject line.

Spring 2009: Dean's Fellow, Professor Diego Rodriguez-Pinzon

Academy Co-Director and Professor Diego Rodriguez-Pinzon seeks a Dean's Fellow for the Spring 2009 semester, who will be required to work 20 hours per week doing legal research in international human rights law. Legal research experience in human rights and international law, as well as working knowledge of Spanish, though not required, are a plus. This position pays \$12 an hour. If you are interested in applying for this position, you should send your cover letter and resume to hracademy@wcl.american.edu. Please indicate “Prof. Rodriguez-Pinzon Research Assistant Dean’s Fellow Spring 2009” in the subject line.

Inter-American Moot Court Competition

The Competition is looking for two highly-motivated dean’s fellow for the Spring 2009 semester to help organize the 14th Inter-American Human Rights Moot Court Competition. Join us as we recruit students, faculty and attorneys from around the world. Tasks will include implementing various marketing strategies, researching the Bench Memorandum, helping with fundraising efforts, designing the website, planning fun events, and much more. We are looking for a native (or extremely fluent) Spanish speaker for 10-20 hours a week (students will be compensated at \$12/hour). Please send a cover letter and résumé to the Competition at iamoot@wcl.american.edu **as soon as possible**. Please highlight any translation experience you may have in your cover letter. All students, particularly LLM students & former Competition participants, are encouraged to apply!

The **Specialized Human Rights Program of the Academy on Human Rights and Humanitarian Law** is looking for two Dean Fellows to work 10-20 hours a week primarily in the coordination of

the 2009 program. These positions will work closely with the Program Coordinator. Knowledge of Spanish and familiarity with Microsoft Office Suite is highly desirable. The positions are only available to Washington College of Law students. 1Ls are not eligible to apply. Please email a cover letter and resume to hrcademy@wcl.american.edu with the subject "Dean's Fellow – Spring 09". In your letter please indicate the number of hours you would be interested in working.

ADDITIONAL ANNOUNCEMENTS

Environmental Externship Seminar w/ Professor Snape

Spots are still available for the Environmental Externship Seminar (769-007), where you can gain 4-6 credits working for such exciting places as Natural Resources Defense Council, Greenpeace, Department of Justice, E.P.A., the D.C. Government, Capitol Hill, National Wildlife Federation, Defenders of Wildlife or any other public interest entity (including pro bono firms or arms of firms). The externship is supplemented by practical teaching by a twenty-year veteran of environmental legal policy battles, and includes guest speakers who are leaders in the field. Please contact wsnape@wcl.american.edu with a resume for more information.

The International JD Dual Degree Programs application deadline is **January 30, 2009** for Spain, France, Canada, and Australia. Visit: <http://www.wcl.american.edu/admissions.cfm#dualdegreejd> and choose the specific program you are interested in for more information, requirements, and applications. Please contact Macarena Sáez at: msaez@wcl.american.edu Ste. 373A or Jamie Welling: jwelling@wcl.american.edu Ste. 355 with any questions. Any 2L interested in the Australia program with Monash University (who would be able to leave for Melbourne by August 2009) should see Macarena or Jamie directly for more information and the application.

OFFICE OF CAREER & PROFESSIONAL DEVELOPMENT

Suite 122

Hours

Monday and Thursday: 9:00 am to 6:00 pm

Tuesday and Wednesday: 9:00 am to 7:00 pm

Friday: 9:00 am to 5:00 pm

1st Saturday of the month: 10:00 am to 1:00 pm

<http://www.wcl.american.edu/career>

Upcoming Programs, Dates & Deadlines & Important Reminders

Employer Networking Opportunities over the Winter Break: Holiday Receptions & Other Events

Students are encouraged check the "Events" section of CareerLink to find information on Employer Holiday Receptions that will take place during the winter break in cities across the country. Employers will invite WCL students who are home for the holidays to attend a reception or cocktail party to meet with representatives of the firm/organization at the employer's local office. In addition to general invitations, there are also a number of receptions for students identifying as diverse that will also be listed under the "Events" section of CareerLink. By attending, students can expect to learn about summer employment opportunities, work environment/culture, and unique programs & events offered by the employer. Many of these receptions require students to RSVP in

advance, so be sure to read the event posting thoroughly for registration instructions. Note: New networking opportunities will be added to CareerLink as they are received, so check the system frequently for updates.

2008 Fall Recruitment Program Reminders

Direct Application: Cleveland Clinic's Office of General Counsel is now accepting applications for the 2009 Summer Associate Program. Special consideration will be given to 2Ls and those law students who demonstrate an interest in pursuing a career in the health care field. **Deadline to Apply: Sunday, November 30 at 11:59PM**

Direct Application: District of Columbia Public Schools Office of the Chancellor 2009 Summer Associate Program. Apply now to be an Urban Education Leadership Associate in the Office of General Counsel. **Deadline to Apply: Friday, December 12 at 11:59PM**

Notice Regarding Student Professional Network and 2008 Summer & Academic Year Employment Evaluations on CareerLink

Many thanks to those who joined OCPD's Student Professional Network by adding 2008 Summer Employment Evaluations to CareerLink. OCPD is currently collecting information regarding students' summer and academic year employment experiences for the purpose of updating the Student Professional Network, which current WCL students can use to reach out to one another and inquire about specific employers and employment experiences.

As a law student, your peers are some of the most valuable professional contacts you have. If you have not already done so, please contribute to this valuable job search resource by completing a brief evaluation on CareerLink. You can choose whether to share your contact information with current WCL students or to remain anonymous. By sharing employment experiences, WCL students can create a professional network in which to seek out and provide information regarding a particular employer, practice area, or geographic location.

Instructions for accessing the evaluation: Log on to CareerLink at <http://law-american-csm.symplicity.com/students>. You will find the link "Student Professional Network" under "Quick Links" on your CareerLink homepage. Click that hyperlink, and select "Add New" on the subsequent page. If you do not know your log in information, please send an email to careerdevelopment@wcl.american.edu.

Notice Regarding Program and Counseling Surveys

The Office of Career & Professional Development now emails electronic surveys to students following OCPD-sponsored programs and individual career counseling sessions. Your feedback is valuable to us, so please complete each survey you receive for those programs and/or counseling sessions you attend. The comments we receive are very helpful for future programming and counseling initiatives.

Notice Regarding JUMPSTART Guides

For career guidance according to general practice sector, please find our JUMPSTART guides on the OCPD Document Library (Username: career Password: eagle1) at: <http://intranet.wcl.american.edu/career/documentlibrary/>. The JUMPSTART guides can be found under the following categories: Government, International Employment, Judicial, Private Sector, and Public Interest.

Calling all 3Ls!

Hit the Ground Running: Practical Skills You Need to Succeed

Presented by: WBA Initiative on Retention and Advancement of Women

Date: Saturday, February 7, 2009; Time: 9am – 5:30pm; Place: TBD;

Cost: \$40 Law Student Members, \$50 Law Student Non-Members

The Law Student Project of the Women’s Bar Association of DC Initiative on Advancement and Retention of Women invites 3Ls from area law schools to join the WBA for an all-day practical skills training course that will provide you with the tools necessary to hit the ground running when you being legal practice. The day will include multiple group training lectures followed by hands-on workshops with professional trainers and leaders in the DC legal community. Topics to be covered include communicating in a confident, effective manner; what it means to network as a newly practicing lawyer; getting the most out of your assignments; and positioning yourself for success. For more information, contact Consuela Pinto at consuelapinto@verizon.net or Linda Chanow at linchanow@cox.net. Deadline for Priority Registration for WBA Law Student Members is December 1, 2008. To RSVP call: 202-639-8880. This program is limited to third year law students at area law schools.

Public Interest & Government

Save the Date – Washington, DC/Baltimore Public Service Career Fair

Washington, DC/Baltimore Public Service Career Fair – January 30, 2009

The 7th Annual Washington, D.C./Baltimore Public Service Career Fair will be held Friday, January 30, 2009 from 9:30am-4:30pm at George Mason University School of Law. This event features individual interviews as well as table talk opportunities with students from six area law schools. Last year’s fair brought more than 75 employers and 400+ students together to meet and discuss public interest and government opportunities in the Washington, D.C. area. **Student registration opens Friday, November 21 at <https://law-dcpsecf-csm.symplicity.com/students>.**

KEY DATES:

- o Friday, November 21 – Student Registration Opens
- o Friday, December 19 – Interview Bidding and Resume Collection Opens
- o Wednesday, January 7 – Bidding Closes

INTERESTED IN Government Employment?

Please review the **Government Honors & Internship Handbook** on the home page of CareerLink regularly. There are still opportunities for 3L/4Ls, as well as summer opportunities for 1Ls (starting December 1) and 2Ls. Depending on student level, **Tables 2, 3 and 4 in the Handbook**

provide the best guidance regarding upcoming deadlines. If you have any questions about government job search strategies, please contact OCPD to schedule an appointment with a career counselor.

IMPORTANT NOTICE REGARDING GOVERNMENT APPLICATIONS:

The Food & Drug Administration has filled its spots for the *Summer Intern Program*. The Government Honors & Internship Handbook originally published a deadline of December 1st (after speaking with the FDA over the summer), but recently learned that the deadline was changed to November 1st. As the number of government employment applicants continues to grow, this may be a more common occurrence and **students are encouraged to APPLY EARLY.**

JOB SEARCH RESOURCES!!

It's not too late to line up a fall internship or externship. Also, you should begin thinking about summer and post-graduate opportunities. Visit the following websites for a jumpstart on your job search.

1. **CareerLink** – WCL's on-line jobs database. Remember to update your profile and **select public interest and government listserv options** to receive regular email updates. Also remember to check CareerLink regularly for post-graduate and internship opportunities!
2. **PSLawnet** (www.pslawnet.org) – Recently updated, the Public Service Law Network includes an organizational and opportunities database and compiles the most recent fellowship information found in the "Postgraduate Fellowship" section. It also provides excellent resources in the "Career Central" and "International Resources" sections.
3. **Idealist** (www.idealist.org) – This website lists hundreds of internship and employment opportunities, not only in the legal field.
4. **Opportunities in Public Affairs** (www.opajobs.com) – Your top resource for Capitol Hill, Public Relations, and Public Affairs jobs in the Washington, DC area. Log onto CareerLink to access the online version and username and password.
5. **The Government Honors & Internship Handbook**. The best resource for federal internship and honors attorney programs. Available in hard copy in the OCPD library, or log on to the CareerLink homepage to access the online version and username and password.

Judicial Clerkships & Internships

Paid Judicial Internship Opportunity for 1Ls/2Ls

The American Bar Association's Judicial Intern Opportunity Program is a full-time, six-week minimum, summer internship program open to all first- or second-year minority and/or financially disadvantaged law students who want to do legal research and writing for state or federal judges in participating cities. Participating judges are from Illinois; Texas; Miami, FL; Phoenix, AZ; Los Angeles and San Francisco, CA; and Washington DC. Students may indicate geographic location preferences on their applications. Interns will receive an award of \$1,500.

The program seeks to provide internship opportunities for minority or financially disadvantaged law students, those who are members of traditionally underrepresented groups in the legal profession. Candidates are considered on a rolling basis, so it is best to apply ASAP before the December 31 deadline. 1Ls may begin applying December 1. For additional information about this internship, please see the posting in CareerLink or visit www.abanet.org/litigation/jiop.

3Ls/4Ls: Planning to apply for state judicial clerkships for the 2009 term? Many state judges have been accepting applications (and hire on a rolling basis) or have deadlines very soon!

For state clerkships, judge-specific hiring information for more than 20 states is listed within the “jobs & resume collection” section of CareerLink. Choose “Judicial Clerkship” as the “Position Type” to find these postings. To download addresses for many state judges, go to the “clerkships” section of CareerLink. You will have to complete a Clerkship Registration the first time you access this section.

Clerkships and Clerkship Interviews

If you have interviewed for any judicial clerkships this fall, please fill out a questionnaire about your experience at http://www.wcl.american.edu/career/survey/clerkship_interview_form.cfm. We will keep this information private until you have secured a clerkship.

Once you have lined up a judicial clerkship, be sure to let us know about your success!

To subscribe to the Judicial Listserv:

- (1) From your CareerLink home page, select “profile” at the top of the page.
- (2) Select the “Academic Information” folder.
- (3) Double-check that the “Graduation Date” and “Year in School” fields are correct. Emails are sent based on these categories.
- (4) Under “Listserv,” select “Judicial” and then save your changes.

Contact the OCPD to schedule an individual counseling appointment with Amy Killoran, Judicial Clerkship Coordinator. Email Amy at killoran@wcl.american.edu to let her know if you have secured a judicial clerkship!

Diversity Job Fairs, Scholarships, Fellowships & Other Initiatives

*** Please be sure to update your profile on CareerLink and subscribe to the Diversity Listserv for the most up-to-date announcements, events, and scholarships relating to diversity outreach and initiatives. ***

SCHOLARSHIPS, FELLOWSHIPS, & JOB OPPORTUNITIES

DELAWARE STATE BAR ASSOCIATION MINORITY JOB FAIR FOR 1Ls!!!!

Are you interested in working in Delaware? This is your chance to interview with all sizes of Delaware law firms, public sector and public interest employers, learn about diversity opportunities, and have breakfast with distinguished members of the Delaware Bench and Bar! The job fair is set for **January 17, 2009** at Widener University School of Law. There is NO FEE to attend the fair, but **YOU MUST APPLY FOR AN INVITATION TO ATTEND no later than December 10, 2008**. For more information and application materials, please contact Eliza Park Musallam in OCPD at Musallam@wcl.american.edu.

SWEET HOME CHICAGO DIVERSITY RECEPTION!!! Want to practice in Chicago? Then this event is for you! The reception will take place at **The Library of Chapman & Cutler LLP (Chicago)** on **Tuesday, December 30, 2008** from **5:30 pm - 8:00 pm**. This will be a great opportunity for law students to learn more about the Chicago legal community and the advantages of practicing law in Chicago. Law students will also have the chance to meet and mingle with minority attorneys and recruiting directors from Chicago's most prestigious law firms. Students are asked to submit a one page résumé, which will be included in a student résumé book that will be distributed to all [Chicago Committee member firms](#) prior to the event. For more details, please contact Eliza Park Musallam at Musallam@wcl.american.edu. **The deadline to RSVP and submit a one page résumé is Friday, December 12, 2008.**

DORSEY & WHITNEY DIVERSITY FELLOWSHIP FOR 1Ls!!! Global law firm Dorsey & Whitney LLP is pleased to announce the fourth annual Dorsey & Whitney Diversity Fellowship, a diversity program for first-year law students in the firm's Denver, Minneapolis and Seattle offices during the summer of 2009.

Applications will be accepted between December 1, 2008 and January 22, 2009, and will be reviewed on a rolling basis. Recipients will be selected by February 27, 2009. Three fellowships – one each in Denver, Minneapolis and Seattle – will be awarded for 2009. Each fellowship recipient will be a first-year law student of a diverse background who has a record of academic achievement and commitment to promoting diversity. Each recipient will work as a 2009 Dorsey summer associate and, at the end of the summer, will receive \$10,000 toward law school tuition and expenses during the 2009-2010 school year. For more information, please contact Eliza Park Musallam at Musallam@wcl.american.edu.

WMACCA CORPORATE SCHOLARS PROGRAM!!!!

Interested in working in-house? WMACCA, the regional chapter of the Association of Corporate Counsel, announces the sixth annual *2009 Corporate Scholars Program*, which will place 8-10 students in summer internships at major, corporate in-house legal departments. **Each student will receive a scholarship award of up to \$7500!** The program is open to students who will be either 2Ls or 3Ls in the Fall Semester 2009. Internships must be a minimum of 10 weeks and start no later than June 1, 2009. **Applications are accepted on a rolling basis and must be postmarked no later than January 23, 2009.** For more information and a full application, please contact Eliza Park Musallam in OCPD at Musallam@wcl.american.edu.

AMERICAN HEALTH LAWYERS ASSOCIATION DIVERSITY SUMMER

INTERNSHIP!!!! A \$3500 stipend for an eight week internship (June-mid August) is being offered for either a diverse 1L or 2L student for this summer. The intern will assist the VP and Managing Editor of Professional Resources and Manager of Public Interest, network with local health law attorneys from all legal sectors, and attend the annual AHLA meeting in Washington, DC. For more information, please contact Eliza Park Musallam at Musallam@wcl.american.edu.

\$7500 1L DIVERSITY SCHOLARSHIP!!!!!! Davis Wright Tremaine LLP is offering three scholarships (two positions in the Seattle office and one position in the Portland office) which consists of a paid Summer Clerkship AND \$7500 towards the students' second year tuition and expenses. For more information and full application materials, please contact Eliza Park Musallam

at Musallam@wcl.american.edu or 202-274-4339. The deadline for application submissions is **January 21, 2009**.

ARENT FOX DIVERSITY \$15,000 SCHOLARSHIP PROGRAM: The firm will award three **first-year law students \$15,000**. The scholarship recipients will also join Arent Fox's 2009 Summer Associate Program; one will summer in Los Angeles, one in New York City and one in Washington, DC. **Applications will be accepted from December 1, 2008 through January 15, 2009 only**. For more information, including information regarding program eligibility and application requirements, please visit <http://www.arentfox.com/firm/diversity/index.cfm?fa=scholarship>

FAEGRE & BENSON DIVERSITY SCHOLARSHIP FOR 1LS!!!! The firm will offer **two \$12,000 scholarships** as well as a Summer Associate position in one of the U.S. offices between the students' first and second years of law school. To be eligible for the scholarship, candidates must be currently enrolled in a J.D. program in 2008-2009 with an anticipated graduation date of 2011. Scholarship recipients will receive \$6,000 for their second year of law school and an additional \$6,000 for their third year. Scholarship recipients will be chosen partly on the basis of a short essay that explores how diversity has influenced their lives and how it affects the legal profession. **Applications are due January 9, 2009**. The Diversity Scholarship Announcement and Application Form can be found at: <http://www.faegre.com/diversityscholarship>.

1L DIVERSITY FELLOWSHIP PROGRAM!!!! Bullivant Houser Bailey PC, a leading West Coast law firm, is offering two first-year law students with **salaried summer associate positions** (one in the Sacramento office and one in the San Francisco office) and a **\$7,500 fellowship** for use during the student's second year of law school. For **FULL** information about the necessary application materials and candidate requirements, please contact Eliza Park Musallam at Musallam@wcl.american.edu or at 202-274-4339. All students applying for the 2009 Law Student Diversity Fellowship Program must submit their application **no later than Wednesday, January 21, 2009**. For more information on Bullivant Houser Bailey PC please visit www.bullivant.com

PROCTOR & GAMBLE COMPANY and DINSMORE & SHOHL DIVERSITY SCHOLARSHIP PROGRAM: The selected applicant **will receive a salaried summer clerk position and a \$10,000 scholarship**. To be eligible, law students must be admitted or already attending an ABA-accredited law school as a first-year law student, have a record of academic or professional achievement, and display leadership qualities through past work experience, community involvement, or student activities. **1L students must submit all information between December 1 and December 31, 2008**. For more information regarding eligibility requirements or the Procter & Gamble Company/Dinsmore & Shohl LLP Diversity Scholarship Program, please visit www.dinslaw.com/careers/diversityscholarship or send inquiries to dinsmore.legalrecruiting@dinslaw.com.

HARTER SECREST & EMERY LLP DIVERSITY SCHOLARSHIP for 1LS!!!!!!
TWO 1L law students will be award a **\$7500** scholarship each to be applied to the student's second year tuition AND a paid 10-week summer associate position between the student's first and second year of law school either in the Rochester or Buffalo office. The Diversity Scholarship **application must be received by Harter Secrest & Emery LLP on or before Friday, January 23, 2009**. The

Diversity Scholarship winners will be selected by February 13, 2009. For full scholarship and application information, please contact Eliza Park Musallam in OCPD at Musallam@wcl.american.edu.

PAID JUDICIAL INTERNSHIP FOR 1L's & 2LS!!!!!!! The Judicial Intern Opportunity Program is a full-time, six-week minimum, summer internship program open to all first or second year minority and/or financially disadvantaged law students who want to do legal research and writing for state or federal judges in participating cities. **Interns will receive an award of \$1,500.** The program is only open to students who have not previously participated as an intern in the program. Students applying to the program must submit a completed application, resume, legal writing sample, and a statement of interest. Students may rank location preferences on their application; however students may not request particular judges or courts. For more information, visit: <http://www.abanet.org/litigation/jiop> to download and complete an application. **The deadline for registration is December 31, 2008.**

ABA SECTION OF BUSINESS LAW 2009 DIVERSITY CLERKSHIP PROGRAM WITH \$6000 STIPEND!!!! Applicants must meet the following criteria: (1) be currently enrolled as a **first or second-year student in good standing** at an ABA accredited law school J.D. program; (2) be minority group member (students of color, women, students with disabilities, gay, lesbian, bisexual or transgendered students) or have overcome a social or economic disadvantage such as a physical disability, financial constraints, or cultural impediments to becoming a law student; (3) demonstrate financial need; and (4) be a member of the ABA Law Student Division and the Section of Business Law. Law students selected to participate in the program will receive a clerkship with a judge in either the Pennsylvania, Delaware, Florida, or New York. **ALL application materials must be received by Friday, January 30, 2009.** Recipients will be notified in March 2009. For a complete application and more information about the program, please contact Eliza Park Musallam at musallam@wcl.american.edu

*** For more information on DIVERSITY INITIATIVES, please visit <https://law-american-csm.symplicity.com/> and search under "JOBS & RESUME COLLECTION" for fellowships and scholarships, or search under the "EVENTS" tab on CareerLink for JOB FAIRS, RECEPTIONS, AND OTHER NETWORKING OPPORTUNITIES.***

Announcements for LL.M. Students
From Adriana Vito
Assistant Director for International Career Programs

Electronic tool will help you draft your resume:
OCPD invites all LL.M. students to try Optimal Resume – software that will build a professional and stylish resume for you! All registered students can use this tool for free. We suggest you use Optimal Resume after attending our basic resume workshop.

The Office of Career & Professional Development offers resume software called OptimalResume© to LL.M. students. The software is available at <http://wcl.optimalresume.com> and can also be accessed through the hyperlink on the CareerLink homepage. OptimalResume is a user-friendly system that will help you create a great resume quickly and easily. Start today by creating an account, and work on your customized resume at your leisure. It's easy! This service is sponsored by OCPD and is free to you as an LL.M. student at the Washington College of Law.

OptimalResume will allow you to access your resume via the web and to keep it updated on an as-needed basis. There are numerous examples and wording to help you throughout the process and plenty of resume output formats to choose from. Spell check and format assistance is also provided. OptimalResume does the hard work; all you have to concentrate on is content.

To begin using OptimalResume: Go to: <http://wcl.optimalresume.com> and select the “Get Started” function on the OptimalResume homepage and create an account. As a WCL LL.M. student you are pre-registered in the system, so just enter your full @american.edu email address and create a personal password. If you have any questions or comments regarding this software, please email careerdevelopment@wcl.american.edu.

General Reminders for Foreign LL.M. Students:

I am available to meet with you for resume and cover letter review and to answer your job search questions. **You are required to attend a Basic Resume and Cover Letter Writing Workshop before meeting with me for an individual counseling appointment.**

To schedule an appointment, please contact the OCPD front desk at (202) 274-4090 or stop by Suite 122. After obtaining an appointment with our front desk, please make sure you send me an email with your resume and/ or cover letter at least 48 hours prior to your appointment. My email address is avito@wcl.american.edu. Also, you may include information about your career goals in your email message. This information will help me better evaluate your needs and help you in a personalized manner.

EVENTS FOR THE WEEK OF December 1, 2008

Tuesday, December 2

9am-4pm, Rm 603, Conference in Connection with the 60th Anniversary of the Universal Declaration of Human Rights