

No. 759

# The Docket

Aug. 20, 2007

American University

Washington College of Law

**The Docket is the official bulletin of the Administrative Offices of the Washington College of Law**

Students, faculty, and staff are invited to place announcements in the Docket, published each week, by submitting text no later than **noon** on Thursday to [docket@wcl.american.edu](mailto:docket@wcl.american.edu).

The Docket is also accessible at [www.wcl.american.edu/docket/](http://www.wcl.american.edu/docket/)

## OFFICE OF THE REGISTRAR

E-mail: [registrar@wcl.american.edu](mailto:registrar@wcl.american.edu)

### ADD/DROP PERIOD NOW THROUGH AUGUST 27<sup>TH</sup>

Students may add or drop classes via the web: <http://my.american.edu>, throughout the first week of class. Students must register for externships or independent studies in the law school Registrar's Office, Suite 304. Signed contracts are required to do so. The deadline for registering for independent studies and externships is September 4<sup>th</sup>.

CLASSROOM ASSIGNMENTS are posted on the bulletin board outside the office of the Registrar, on the WCL web site and are listed on course schedules. As there may be some changes in classroom assignments, it is important that students check this information.

MONDAY, SEPTEMBER 3<sup>TH</sup> IS LABOR DAY IT IS A UNIVERSITY HOLIDAY AND CLASSES WILL NOT MEET.

### REGISTRAR'S OFFICE HOURS FOR THE FIRST WEEK OF CLASSES ONLY

Monday, August 20	9:00 a.m. – 6:30 p.m.
Tuesday, August 21	9:00 a.m. – 6:30 p.m.
Wednesday, August 22	9:00 a.m. – 6:30 p.m.
Thursday, August 23	9:00 a.m. – 6:30 p.m.
Friday, August 24	9:00 a.m. – 5:00 p.m.

To make other arrangements or schedule appointments outside regular office hours, please call 202-274-4080.

ATTENTION PROSPECTIVE DECEMBER GRADUATES: If you plan to graduate in December 2007, please complete an Application to Graduate, Applications are available in the Registrar's Office, Suite 304, or on-line at [www.wcl.american.edu](http://www.wcl.american.edu), under Office of the Registrar.

**ANONYMOUS GRADING NUMBERS:** All students must use anonymous grading numbers, and not names, on all school examinations. For those students in Legal Rhetoric who require grading numbers for earlier examinations, these will be available after the first week of classes on <http://my.american.edu> under Person Links at the bottom (WCL Anonymous Grading Number). For students who are not 1L students, these are available now.

## **OFFICE OF THE DEAN**

Jennifer de Laurentiis, Special Assistant to the Dean, is seeking a Dean's Fellow for the fall semester. The position involves 10-20 hours per week of legal research and writing, as well as administrative tasks. Knowledge or better of Spanish is helpful, but not required. Interested second or third year law students should promptly submit a cover letter and resume via e-mail to [jdelaurentiis@wcl.american.edu](mailto:jdelaurentiis@wcl.american.edu) and reference "Dean's Fellow" in the subject line.

## **OFFICE OF STUDENT SERVICES**

### **WCL Business Cards**

The Office of Student Services is pleased to extend to the student community an opportunity to order business cards with the AU and WCL imprint.

Students may find these cards useful during networking sessions and other opportunities when outside the law school.

The law school receives no income through purchase of the business cards. Please use the link provided to order yours today!

<http://www.wcl.american.edu/studentaffairs/businesscards.pdf>

### **ADA Accommodations**

Washington College of Law students with permanent or temporary disabilities may need special accommodations to facilitate their study of the law. If you are such a student and have documentation of your disability, and have not already self identified previously, please consider doing so. Of course, you are not required to disclose your disability or request an accommodation if you do not wish to do so.

It is the law school's desire to identify entering students with disabilities before the Fall semester begins in order to review information and documentation, determine appropriate accommodations, and provide those accommodations in a timely fashion. It is also the law school's desire to urge students with disabilities to come forward at the start of their legal education to learn if they will receive accommodations. We say this because many state boards of bar examiners are reluctant to provide accommodations when taking bar examinations if an applicant first seeks accommodations when taking a bar examination. A record of receiving accommodations in law school will be helpful in such cases. Your privacy will be protected. Please do not hesitate to call if you have any questions or need more information. You may contact the Senior Academic Counselor, Ann Kreske, at 202-274-4031; [akreske@wcl.american.edu](mailto:akreske@wcl.american.edu).

**DEADLINE:** Documentation of a disability should be provided to the Academic Support Center or Disability Support Services the Friday before Thanksgiving break.

### **Lunch with the Dean!**

The Fall series of lunch meetings with Dean Claudio Grossman begins on **Thursday, Sept 6, at 12:30 p.m.** Learn about plans for the semester, speak your mind about issues that affect you, and enjoy a free lunch courtesy of the Office of the Dean.

The lunch is limited to 14 students on a first-reply, first-invited basis. Requests to be included are addressed to [fpolo@wcl.american.edu](mailto:fpolo@wcl.american.edu) and must contain your name, telephone number, and e-mail address. Your space will be confirmed by return e-mail.

## **OFFICE OF DIVERSITY SERVICES**

Sherry A. Weaver, Director – (202) 274-4032 – Suite 300 – [sweaver@wcl.american.edu](mailto:sweaver@wcl.american.edu)  
Hours: 9:30 am-5:30 pm

### **WELCOME TO A NEW SCHOOL YEAR, EVERYONE**

#### **First-Year Diversity Day**

Thanks to all who attended and made the event a great success. If you weren't able to attend, we hope to meet you soon.

#### **Events**

##### **August**

- 17 Dean's Barbecue & Student Organization Fair**—Sponsored by the Dean's Office and the Student Bar Association (SBA)—12:30-2:00 PM—AU quad, main campus—Contact Associate Dean David Jaffe [djaffe@wcl.american.edu](mailto:djaffe@wcl.american.edu) – Learn about WCL student organizations
- 18 “What I Wish I Would Have Known”**—sponsored by Latina/o Alumni Association of the Washington College of Law—9:30-5:00—Location TBA-- Contact: Carlos Quintana '00 [cqboricua4@hotmail.com](mailto:cqboricua4@hotmail.com)--One-day seminar designed for incoming WCL students with little to no exposure to the law school experience.
- 24 BLSA/Faculty Event**—Sponsored by BLSA members and the African-American faculty—Noon -6:30 PM, Rooms 600 & 601—Contact Art Steele, [art.steele@american.edu](mailto:art.steele@american.edu) --A snapshot of your first year in law school
- 25 BLSA 1L Barbeque** –4908 Chesapeake Street, N.W.—Contact Art Steele, [art.steele@american.edu](mailto:art.steele@american.edu)--An opportunity to socialize with other 1Ls, upperclassmen, and recent alumni
- 28 Latino Law Student Association (LaLSA) Introduction Meeting**— Noon and 10:10 PM—Locations TBA—Contact Vanessa Rodriguez, [k.vanessa.rodriguez@gmail.com](mailto:k.vanessa.rodriguez@gmail.com)
- 29 Lambda Welcome Event**--12:30-1:30—Location TBA—Contact Justin Teres [justin.teres@gmail.com](mailto:justin.teres@gmail.com)

##### **September**

- 1 **Latino Law Student Association (LaLSA) Introduction BBQ**—4:00 PM—  
4908 Chesapeake Street, NW—Contact Vanessa Rodriguez  
[k.vanessa.rodriguez@gmail.com](mailto:k.vanessa.rodriguez@gmail.com)

## OFFICE OF FINANCIAL AID

**The Financial Aid Staff welcomes you and wishes you a successful academic year!**

### **Your Financial Aid Counselors are:**

A – H Derek Thompson

I - P Judi Amey

Q – Z Barbara Williams

Richard Legendre, Financial Aid Assistant assists with general inquiries and document processing.

### **DISBURSEMENTS**

Academic year awards are disbursed according to federal regulation in equal installments, half each semester. Funds are paid directly to your student account and are applied throughout the term as payment requirements are satisfied. The following conditions must be met for aid to be released:

Award is accepted (awards are accepted at [my.american.edu](http://my.american.edu)).

Master Promissory Note (MPN) is complete.

Entrance Counseling/Right and Responsibilities results are on file if you are an entering student. Complete the requirement at <http://www.edfund.org/edtest/choose.cfm>.

Enrollment in a minimum of six credit hours is confirmed.

All other file requirements are satisfied.

Fall disbursements are underway. Check your student account “snapshot” for payment and let us know if your file is complete and aid is not posted.

To obtain living expense money you must request a refund from the Student Accounts Office. Submit your request from your AU email account to [studentaccounts@american.edu](mailto:studentaccounts@american.edu). Note: Refunds are only available when a refundable credit exists i.e., all charges are paid.

**Although fall refund checks will be available beginning the first week of classes it is difficult to predict when your check will be released. Be prepared to cover expenses out of pocket for the first few days.**

### **Billing**

The Student Accounts Office is responsible for billing and is where payment is made. Financial aid funds are first applied to university charges. You are then billed until your account is settled in full. If financial aid payments exceed charges a refund can be obtained.

### **Deferments - Entering Students**

Confirmation of enrollment for deferment purposes is routinely provided to the lender *Clearinghouse* by the Registrar's Office. Deferment forms received from your lender are also completed by the Registrar.

### **Dean's Fellow/Mussey-Gillett Fellows**

Dean's Fellows and Mussey-Gillette Fellows are compensated at the rate of \$12.00 per hour and are paid twice during the semester (unless compensated under the Federal-Work Study program). The first paycheck will be issued September 28, the second November 30. Fall/academic year appointment (authorization) forms must be submitted by September 12 for the first payday. Applicable withholding is deducted prior to disbursement. Make certain that all necessary payroll forms including I-9 requirements, if necessary, are completed before beginning work. Contact Judi Amey if you have questions.

### **MISCELLANY**

Make certain that your address is current to ensure timely receipt of financial aid mailings.  
Email communication from the office is sent to your AU account only.  
Check your financial aid record on **my.american.edu** for updates and to confirm award acceptance.  
Outside Scholarship information is listed under *Types of Aid* on the Financial Aid website.

***Important Notice - Myers Law Scholarship applications are available beginning August 27. Application Deadline: September 7, 2007***

## **OFFICE OF GRANT ADMINISTRATION AND PROGRAM DEVELOPMENT**

**Thinking About Spending a Semester Abroad? Apply by October 1<sup>st</sup> for the Spring Semester!**

Continued success in today's society is increasingly dependent on the ability of people to think and work globally. WCL believes that the unique challenges that students encounter while studying abroad will enhance their legal education, preparing them to meet the needs of our global society. WCL programs are offered in English and the language of the country – current offerings include **18 semester exchange opportunities** in Asia, Europe, Latin America, Australia, and North America.

Take advantage of this great opportunity to live and study abroad. You will have the chance to learn about comparative legal systems, gain a greater understanding of different cultures AND make yourself more competitive in the job market!

The deadline to apply for a Semester Exchange for Spring 2008 is **October 1**. For a complete description of opportunities abroad please visit: [www.wcl.american.edu/studyabroad](http://www.wcl.american.edu/studyabroad) or contact us at [grants-programs@wcl.american.edu](mailto:grants-programs@wcl.american.edu)

## OFFICE OF PUBLIC INTEREST

Suite 122 - Phone: 202-274-4099 - Email: [publicinterest@wcl.american.edu](mailto:publicinterest@wcl.american.edu)

### **WELCOME BACK!**

The Office of Public Interest (OPI) seeks to educate law students about their professional responsibility to perform public service work as practicing attorneys, thereby fostering a lifelong commitment to public service. OPI also helps highlight student achievement in public interest and pro bono and provides recognition for these accomplishments.

### **ANNOUNCEMENTS:**

#### **DEAN'S FELLOW OPPORTUNITY**

**The Office of Public Interest Seeks Fall Semester Dean's Fellow:** The Office of Public Interest is seeking a Dean's Fellow to work 20 hours/week on a number of projects including the Pro Bono Honors Pledge Program, outreach to students, public interest employers and WCL alumni, the development of a public interest handbook, and the Public Interest Loan Repayment Assistance Program (PILRAP). Excellent writing, computer and interpersonal skills are required. Interested candidates should submit a current resume and brief cover letter to Charlene Gomes, Public Interest Coordinator at [cegomes@wcl.american.edu](mailto:cegomes@wcl.american.edu). Resumes will be reviewed on a rolling basis until the position is filled.

#### **JOIN THE PUBLIC INTEREST ANNOUNCEMENTS LISTSERV**

An interactive listserv for all students interested in posting or receiving emails from student groups regarding public interest programming and events. To subscribe to the listserv, send an email to [listserv@listserv.american.edu](mailto:listserv@listserv.american.edu). Leave the subject line blank, and in the body of the message, type "subscribe pi\_wcl" without the quotes.

#### **Postgraduate Public Interest Fellowship Deadlines are Approaching!**

Interested in pursuing a postgraduate public interest fellowship opportunity? Visit [www.pslawnet.org](http://www.pslawnet.org) for a comprehensive listing of fellowship opportunities and deadlines. Some big deadlines are just around the corner:

- **Equal Justice Works:** September 18, application and information available at [www.equajusticeworks.org](http://www.equajusticeworks.org).
- **Skadden:** October 1, application and information available at [www.skadden.com](http://www.skadden.com).

If you are already in the process of completing a fellowship application, please contact either Charlene Gomes, Public Interest Coordinator in the Office of Public Interest at [cegomes@wcl.american.edu](mailto:cegomes@wcl.american.edu) or Claire Raj, Public Interest Specialist in the Office of Career and Professional Development at [craj@wcl.american.edu](mailto:craj@wcl.american.edu) to schedule an appointment to review your application materials.

### **UPCOMING PROGRAMS AND EVENTS:**

#### **Public Interest Speed Networking Event for 2Ls and 3Ls September 19<sup>th</sup>**

This event provides an opportunity for second and third-year students to meet public interest and government lawyers, polish their informational interviewing skills, and learn about a variety of public interest organizations in a fun, fast-paced environment. So far

more than 40 public interest and government employers have registered! For a full list of employers, visit <http://www.wcl.american.edu/publicinterest/speednet.cfm>. Student registration is limited and available on a first-come, first-served basis. Student registration is limited and available on a first-come, first-served basis. **To register: go to the “Events” section of CareerLink. Registration closes Thursday, September 6.**

### **1L Public Interest Roundtable Series**

Called by some, “The most fascinating hour I have had at WCL,” the Public Interest Roundtables provide an opportunity for first-year students to discuss the public interest aspects of the core courses with faculty members over lunch. The group is kept small to foster interactive discussion. Fall 2007 Roundtables will be held on September 27, October 25, and November 15. Watch the Docket and the Public Interest Announcements listserv for additional details on the Roundtable series.

### **Public Interest Week Events, October 1-3**

The Office of Public Interest and the Office of Career and Professional Development are teaming up to provide you with a series of programs to introduce students to the world of public interest careers and public interest opportunities available at WCL. Watch this section of the Docket for additional information on Public Interest Week programs.

### **Pro Bono Honors Pledge Program “Getting Involved in Pro Bono” Session at noon, October 11**

WCL’s volunteer pro bono program encourages students to complete 75 hours of pro bono and community service work at organizations assisting underprivileged and underrepresented populations. While at least 50 hours of the pro bono work completed must be with an organization engaged primarily in law-related or legal work, students may complete up to 25 of their 75 hours in non-legal community service work, enabling first-year law students to begin participating in the program immediately. The “Getting Involved” session is an opportunity to hear from current students about the advantages of participating in the pledge. Watch the Docket for additional details in the weeks to come.

### **Equal Justice Works Career Fair and Conference, October 6 and 7, Omni Shoreham Hotel, Washington, DC**

Held every October in Washington, DC, Equal Justice Works is the nation’s largest public interest law career fair. First-year law students may attend sessions and participate in Table Talk – an opportunity to meet with attorneys at public interest organizations and agencies from around the country, and to get information about summer internship offerings. Second and third-year students may interview with employers. Registration information available soon!

## **ACADEMY ON HUMAN RIGHTS AND HUMANITARIAN LAW**

### **UPCOMING EVENTS**

OPEN HOUSE

The Academy on Human Rights and Humanitarian Law will host an Open House for anyone interested in learning more about the programs and events hosted by the Academy and how they can get involved. Please join us for lunch on Tuesday, August, 28<sup>th</sup> from 12:00 – 1:20 in Room 528.

### **JOB AND VOLUNTEER OPPORTUNITIES**

We are currently seeking for several work positions and volunteers. Please look in the “In Search Of” section to find out details.

## **CENTER FOR HUMAN RIGHTS AND HUMANITARIAN LAW**

### ***CENTER ANNOUNCEMENTS***

#### **THE CENTER FOR HUMAN RIGHTS AND HUMANITARIAN LAW IS LOOKING FOR A FEW GOOD DEAN’S FELLOWS!!**

***The most fun you will ever have as a Dean’s Fellow!***

The Center is looking for two enthusiastic students to take a high level of responsibility for the Center's exciting programming. Dean’s Fellows will provide support to our many fun events and interesting projects, assist with marketing Center events, manage the Center listserv, and help create innovative new programming. This is a great opportunity to get involved in the Center’s substantive programs. Attention to detail, organizational skills, familiarity with Microsoft Office programs, and proven interest in human rights issues are essential. Experience/skills in brochure/flyer design are a plus. A minimum commitment of 10 hour/week is required but up to 20 hours/week may be granted. **To apply:** send a cover letter, resume and short writing sample (max. 5 pages), to Amelia Parker at [aparker@wcl.american.edu](mailto:aparker@wcl.american.edu) by **Fri., August 31**. Please indicate that you are applying for a Center Dean’s Fellow position in the subject line.

#### **HELP END GENOCIDE: PARTICIPATE IN THE GENOCIDE TEACHING PROJECT**

The WCL Genocide Teaching Project (GTP) and Amnesty International USA have joined forces to educate area high school students about how we can take action to stop genocide. The GTP is a select group of 15 WCL students. GTP participants attend a special two-evening training, go to local high schools to teach a specially prepared lesson plan (developed by WCL students), and visit an organization working on the issues involved. You do not need to have prior teaching experience nor do you need to be an expert in genocide—we will help you with both! You do however need to commit to attending all components of the project. The GTP is a great way for 1Ls to get involved with human rights activism in the community and to fulfill Public Interest Honors Pledge hours. To apply, send a resume and statement of interest of no more than 350 words to Amelia Parker at [aparker@wcl.american.edu](mailto:aparker@wcl.american.edu) and put “GTP” in the subject line. The application deadline is **September 5, 2007 at 5pm**.

#### **PARTICIPATE IN A HUMAN RIGHTS EXPERIENTIAL LEARNING PROJECT Get Out of the Classroom and Into the World!**

ELPs take students into the field to engage them in exploring human rights problems within the US, humanizing the learning experience, fostering critical analysis, and charging classroom learning with transformative potential. Participants commit to attending all ELP sessions (usually

four) to meet and visit people involved on all sides of an ongoing human rights issue. Previous ELPs have explored detention conditions, funding for public education, immigration issues, and environmental racism in the Anacostia region of D.C. If you would like to help plan or participate in an ELP, contact the Center at [humlaw@wcl.american.edu](mailto:humlaw@wcl.american.edu).

### **JOIN THE STAFF OF WCL'S PRESTIGIOUS STUDENT-RUN HUMAN RIGHTS PUBLICATION: THE HUMAN RIGHTS BRIEF!**

The *Human Rights Brief*, a student-run publication of the Center for Human Rights and Humanitarian Law, reports on developments in international human rights and humanitarian law and provides concise legal analyses of current human rights issues. The *Brief* publishes short articles (3,000 words, with few or no footnotes) on cutting-edge developments in human rights and international humanitarian law written by students, academics and leading human rights practitioners from around the world. The *Brief* is highly regarded around the world and reaches over 6,000 subscribers in more than 90 countries. It is published three times a year and provides an excellent opportunity for students to publish their work. The *Brief* will be accepting applications for staff writers and articles editors during the first few weeks of the semester. Importantly, and unlike many other publications, the *Human Rights Brief* welcomes applications from 1Ls. The *Brief* also provides an excellent opportunity for student authors to be published and to have your work widely read. For more information, contact Co-editors Marisa Bassett and Angela Edman at [chief\\_hrbrief@wcl.american.edu](mailto:chief_hrbrief@wcl.american.edu). To consult the submission guidelines, please go to: <http://www.wcl.american.edu/hrbrief/>.

### **GET UPDATES ON WHAT'S GOING ON AT THE CENTER AND AROUND TOWN: JOIN THE CENTER'S LISTSERV!**

Keep up-to-date on human rights events, activities, and resources at WCL and in the community by joining the Center's listserv! You will receive occasional updates (maximum one per week) from the Center about human rights goings-on right in your inbox. To subscribe, follow the instructions at <http://www.wcl.american.edu/humright/center/listserv.cfm>

### ***UPCOMING EVENTS***

#### **WHAT IS THE CENTER FOR HUMAN RIGHTS? – LEARN HOW YOU CAN GET INVOLVED IN HUMAN RIGHTS WORK AT WCL**

**Thurs., August 30, 12-1:20pm, Rm. 402**

Come learn about the variety of Center projects, student initiatives and opportunities for involvement that the Center provides. Represented projects will include the *Human Rights Brief*, the Genocide Teaching Project, the Student Advisory Board, Action for Human Rights Experiential Learning Projects, Alternative Spring Break, the Human Rights Film Series, and more. *Lunch will be served.*

### **EXTERNSHIP OFFICE**

#### **Important information for Fall Externs:**

**Seminars: Many of the externship seminars are almost full. If you are planning to receive credit for your field placement, you must register for a seminar immediately or we may not be able to accommodate you.** If you are unable to find a seminar that fits your schedule, please contact our office **right away**. *Students who fail to register for a seminar may be ineligible to receive academic credit for their externship.*

If you are interested in environmental law, and are looking for an externship, please contact Professor David Hunter for assistance.

**Fieldwork: To obtain the forms you will need to register for your field work credits, please follow the instructions on the Externship Program homepage ([www.wcl.american.edu/externship](http://www.wcl.american.edu/externship)).** Entering your information does not register you for the fieldwork credit. You must manually add the fieldwork credit by getting your contracts signed by your supervisor and the Externship Office and by filling out an add/drop form for the Registrar.

**WELCOME to new students and WELCOME BACK to returning students!**

**New students:**

The Externship Program provides opportunities for law students to gain academic credit for unpaid legal work with not-for-profit organizations, governmental agencies, courts and pro-bono projects at law firms. Externship are not available to first-year students until the summer after their first year, however please come by the office or see our website([wcl.american.edu/externship](http://wcl.american.edu/externship)) to learn more about future possibilities. You will also learn more at the Externship Workshops held in the fall.

**Returning students:**

We hope you had a wonderful summer. If you have not yet secured an externship for the fall, there is still time, if you move very quickly. Many employers were added over the summer, and others have specifically placed requests for WCL externs for the fall. Please see the database or the bulletin board outside of room 413 to learn more about new placements. The Externship Program staff is happy to assist you in obtaining and selecting an externship as well. Check out our binders of placement reviews (located in our office) for past students' opinions of placements.

**NUTS AND BOLTS**

The fall "Nuts and Bolts" Manuals are now available. Please pick one up from outside of the Externship Office, Room 413. It explains everything you have to do to apply for, and register for an externship. This information is also available on our website.

**INTERNATIONAL EXTERNSHIPS: Summer 2008**

There are many International Externships available for the summer of 2008. If you are interested, please stop by the office to fill out a questionnaire, and let us know.

**FALL 2007 Externship Seminars**

Course #	Title	Day	Time	Professor
LAW-769-001	Ext Sem: Lawyers and the Practice of Law	T	5:30pm – 7:20pm	<a href="#">Bruskin</a>
LAW-769-002	Ext Sem: Gov't & Public Interest	TH	6:00pm-8:20pm	<a href="#">Buchko</a>
LAW-769-003	Ext Sem: Reflecting on Legal Practice	T	6:00pm-7:50pm	<a href="#">Blamble</a>
LAW-769-004	Ext Sem: Legal Practices:	M	6:00pm-7:50pm	<a href="#">Acosta</a> , Jezic

	Lwyring in the 21st Century			
LAW-769-005	Ext Sem: Govt and Public Interest Lawyering	<b>W</b>	7:00pm-8:50pm	<a href="#">Ginsburg</a>
LAW-769-006	Environmental Advocacy Sup. Ext. Sem	<b>T</b>	9:00am-10:50am	Snape
LAW-769-007A	Externship Fieldwork: Advanced Supervision	<b>M</b>	6:00pm-7:50pm	<a href="#">Raj</a>
LAW-769-007B	Externship Fieldwork: Advanced Supervision	<b>TH</b>	6:00pm-7:50pm	<a href="#">Raj</a>

***Please note: All 3 credit seminars will meet an additional hour every other week. Time TBD by professor.***

Registration for the Advanced Supervision seminar must be done **manually** either through the Externship Office or the Registrar’s office. If you want to take a seminar but are having scheduling issues, please contact the Externship Office as we may be able to accommodate you.

**EXTERNSHIP PROGRAM BULLETIN BOARD**

Check the bulletin board outside the Externship Office for new listings, but please--**do not rely solely on the board, as it does not reflect all of the available opportunities!** Search the Employer Database for opportunities, and/or to retrieve the complete listing for positions on the bulletin board. The Database is searchable on keyword, as well as by employers who are “recently looking.” The Database is available on the Externship website [www.wcl.american.edu/externship](http://www.wcl.american.edu/externship).

**Some of the many employers who are looking for Fall Externs are:**

- Gary Gilbert PC
- DLA Piper
- ABA Commission on Immigration
- Defense Energy Support Center
- Chambers of the Honorable Marian Blank Horn—U.S. Court of Federal Claims
- World Organization for Human Rights
- Immigrant and Refugee Appellate Center
- International Intellectual Property Institute
- Dept. of Energy: National Nuclear Security Administration
- Our Place, D.C.
- Dept. of Justice: Office of Immigration Litigation
- ACLU of Maryland
- ABA Death Penalty Representation Project

*Please check out the bulletin board or look for these employers on the database for more information and application instructions.*

We look forward to helping you find a great externship opportunity for the fall!

## HEALTH LAW PROJECT

Exciting plans are currently underway for the first annual Health Law and Policy Institute to be hosted by WCL, which will take place mid-June 2008 at the law school. This Institute will offer a one-week, intensive certificate program for students and practitioners specifically designed to focus on the practical aspects of health law, taught by a faculty of experts in the field. Preliminary topics will include: Medicine for Lawyers; International Health and Human Rights, Health Care Financing and Payment Reform, and Life Sciences “Boot Camp,” among others. Planning for the availability of CLEs and credits is underway.

Students interested in participating in the planning process for the Health Law and Policy Institute should contact Prof. Corrine Parver at [cparver@wcl.american.edu](mailto:cparver@wcl.american.edu).

## PENCE LAW LIBRARY

<http://library.wcl.american.edu>

Monday – Friday 8:00 am – 12:00 am  
Saturday – Sunday 9:00 am – 12:00 am

Extended hours are available to currently enrolled WCL students, faculty and staff. Please exit the Library at closing and sign in with your AU ID at the Security Desk to return to use the Library after regular hours.

Take a few minutes to visit the Library -over the summer we have rearranged the collection, added 14 new group study rooms, improved signage and much more! Check it out!

### **Library Services**

**Circulation** (202) 274-4300    **Reference** (202) 274-4352

**Wireless Internet & printing available** - Help with set-up at the Computer Help Desk on Library 2<sup>nd</sup> floor.

**Remote access to Pence Law Library electronic resources** - Do your research from anywhere by linking to the library webpage at [library.wcl.american.edu](http://library.wcl.american.edu) The WCL community can log into subscription databases on the Library website by linking to one of the database listings under Research Tools. Enter the same user ID and password that you use to access the law school network and my.american.edu.

**Circulation Desk** - for checking out materials, renewals, course reserves, photocopier assistance, and much more.

Circulation Department    (202) 274-4300 <a href="mailto:circ@wcl.american.edu">circ@wcl.american.edu</a>			
John Smith	Access Services Librarian	(202) 274-4354	<a href="mailto:jasmith@wcl.american.edu">jasmith@wcl.american.edu</a>
Allen Hengst	Circulation Manager	(202) 274-4351	<a href="mailto:ahengst@wcl.american.edu">ahengst@wcl.american.edu</a>

Emiko Kawagoshi	Circulation Manager	(202) 274-4328	<a href="mailto:ekawagoshi@wcl.american.edu">ekawagoshi@wcl.american.edu</a>
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**Interlibrary loan service (ILL)/Document Delivery** - for items that are not available at the Pence Law Library. See ILL information at <http://library.wcl.american.edu/ill.cfm>

Renee Cuthbert	ILL Manager, Room 117	(202) 274-4327	<a href="mailto:ill@wcl.american.edu">ill@wcl.american.edu</a>
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### Reference Services

Are you starting your research paper or a comment and need help identifying possible topics? Are you spading for a journal and unsure of what a citation means or where it can be located? Are you lost using West's Key Number system? There is help available at the Reference Desk. Stop by, call 202-467-4352 or email us at [reflib@wcl.american.edu](mailto:reflib@wcl.american.edu)

Reference Desk hours are:

Monday-Thursday	9:00 a.m. - 9:00 p.m.
Friday	9:00 a.m. - 5:00 p.m.
Saturday	12:00 p.m. - 5:00 p.m.
Sunday	12:00 p.m. - 6:00 p.m.

(202) 274-4352 <b>Reference Services Librarians</b> <a href="mailto:reflib@wcl.american.edu">reflib@wcl.american.edu</a>			
Billie Jo Kaufman	Associate Dean of Library & Information Services	(202) 274-4374	<a href="mailto:bkaufman@wcl.american.edu">bkaufman@wcl.american.edu</a>
Adeen Postar	Deputy Director	(202) 274-4377	<a href="mailto:apostar@wcl.american.edu">apostar@wcl.american.edu</a>
John Heywood	Foreign and International	(202) 274-4329	<a href="mailto:heywood@wcl.american.edu">heywood@wcl.american.edu</a>
Susan Lewis-Somers	Assoc. Director-Public Services	(202) 274-4330	<a href="mailto:slewis@wcl.american.edu">slewis@wcl.american.edu</a>
Bill Ryan	Foreign & International	(202) 274-4331	<a href="mailto:wryan@wcl.american.edu">wryan@wcl.american.edu</a>
John Smith	Access Services	(202) 274-4354	<a href="mailto:jasmith@wcl.american.edu">jasmith@wcl.american.edu</a>
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(202) 274-4352 <b>Part-Time Librarians</b> <a href="mailto:reflib@wcl.american.edu">reflib@wcl.american.edu</a>			
Gary Bush	Stephen LaFalce	Ann Sloan	

Gary Bravy	Kimberly Pogue	Bette Spencer
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### **A Few Other Things**

Make sure to pick up a library map to help you locate materials and spaces.

Look for **Pence Law Library news** weekly in the Docket and on the library website.

**Please take all personal items of value with you each time you leave the library!**

**The Student Convenience Centers** provide photocopiers, printers, a fax machine (use credit card for long distance, office supplies), and an EagleBucks copy card vending machine. Paper shredders are also available in each copy room.

**Reserved Carrels** 2L, 3L, 4L or LLM WCL law students who are enrolled in and pursuing an upper level writing credit or any member of a WCL law review or publication who is writing an article, comment or note are eligible to sign up for one of our limited number of reserved carrels on the 2d floor of the Library. Sign up is on a first-come first-served basis at the Circulation Desk. Questions? Contact John Smith, Access Services Librarian at [jasmith@wcl.american.edu](mailto:jasmith@wcl.american.edu) or at 202-274-4354.

**Quiet reading room**, 1<sup>st</sup> floor, and **14 group study rooms** (2nd floor) are available for WCL students. Sign up for a group study room at the Circulation Desk with your ID. Coming soon are online reservations – watch the Docket for additional information.

**Open reserve room** for reserve books, current periodicals, microfiche, and videos and DVD's.

**Drinks are allowed** in covered cups, bottles and cans.

**Please set your cell phone to vibrate.** Please take calls outside the library or in designated areas.

**Expect occasional tours and instructional sessions.** They will be as brief as possible.

**HAVE A GREAT SEMESTER!**

### **WAR CRIMES RESEARCH OFFICE**

The War Crimes Research Office (WCRO) was established at WCL in 1995 in response to a request for assistance from the Prosecutor of the International Criminal Tribunals for the former Yugoslavia (ICTY) and Rwanda (ICTR). Since that time, the Office has provided legal research assistance and other forms of support to the ICTY, ICTR, Special Panels for Serious Crimes in East Timor, Special Court for Sierra Leone, Extraordinary Chambers in the Courts of Cambodia and International Criminal Court. In addition, the Office serves as a key resource for government officials, UN bodies, NGOs and the media, and is frequently called upon to participate in programs relating to the development and enforcement of international criminal and humanitarian law. The Office also maintains a regularly updated, searchable online database of jurisprudence and key documents relating to international/ized criminal courts and tribunals.

Several opportunities with a wide range of time commitments exist at the Office, including participation on Status Updates teams (great for 1Ls and other students who are new to issues in international law), discrete research projects and assistance with our online database. To see a full list of volunteer activities and the most current opportunities available, please visit our website at [www.wcl.american.edu/warcrimes](http://www.wcl.american.edu/warcrimes) and follow the link to "Getting Involved." Additionally, please see below for details about Fall 2007 Dean's Fellow opportunities.

### **INTRODUCTION TO THE WAR CRIMES RESEARCH OFFICE**

**August 22, 2007, 12:00-1:15 pm, Room 527**

The Office will host a general information session on Wednesday, August 22 at noon in WCL Room 527. Please join us to meet the staff of the WCRO, get an introduction to current topics in international criminal law and learn about opportunities available at the Office. Refreshments will be served.

### **SUMMER LAW PROGRAM IN THE HAGUE**

**June, 2008**

#### **Information Session TBA**

In June 2007, the War Crimes Research Center launched the first annual Summer Law Program in The Hague, a six-credit program offered in collaboration with the T.M.C. Asser Institute, one of the most prominent institutes of international law in Europe. The program offered two three-credit courses: *International Criminal Law* and *International Legal Approaches to Terrorism*. During the 2007 session, program participants received course lectures from nearly thirty practitioners and other experts, including judges, prosecutors and other staff from legal organizations located in The Hague. Participants also visited the International Criminal Court, the International Criminal Tribunal for the former Yugoslavia, Eurojust and other institutions critical to the development and enforcement of these areas of international law.

WCL will offer this program again in June, 2008. It will be open to J.D. students who have completed one year of legal education, LL.M. students and graduates of ABA-accredited law schools. Stay tuned for information about applications and an in-depth information session, which will be offered this fall. In the meantime, past program information can be found on our website at [www.wcl.american.edu/hague](http://www.wcl.american.edu/hague).

## **WOMEN AND THE LAW PROGRAM**

### **OFFICE HOURS.**

The Women and the Law program staff are available to meet with students each **Tuesday from 2:00 to 3:00 or by appointment**. Students are welcome to stop by to seek advice regarding courses, learn about opportunities to get involved in feminist advocacy and chat about law school in general. Associate Director Daniela Kraiem is located at 4910 Massachusetts Avenue, Suite 16 (on the lower level), Room 113.

## **GENDER AND THE LAW RECEPTION**

The Women and the Law Program cordially invites you to Washington College of Law's annual *Gender and the Law Reception*.

August 21, 2007 Room 600 5:00pm- 6:00pm

Please join us for hors d'oeuvres.

- ❖ Meet the professors who teach the gender and law courses offered this term.
- ❖ Meet staff and resource people committed to gender issues.
- ❖ Hear from student group representatives and mingle with other students interested in women's and LGBT legal studies.
- ❖ Learn about upcoming events in gender and the law!
- ❖ Find out about Dean's Fellow opportunities.

All Students, International Visitors, Faculty and Staff are Welcome!

RSVP to [wilp@wcl.american.edu](mailto:wilp@wcl.american.edu)

## STUDENT BAR ASSOCIATION

### **Equal Justice Foundation**

**Call for EJP Executive Board Applicants** EJP is now looking for applicants to fill remaining leadership positions for the 2007-2008 academic year. Positions can be found below; a list of committee chair responsibilities can be found on our TWEN site Course Materials page, accessible from [www.lawschool.westlaw.com](http://www.lawschool.westlaw.com). Please note that many of the positions would be best filled by two or more people acting as co-chairs. Date Auction Chair(s); Finance/Treasury Chair(s); Special Contribution Chair(s). If interested, please submit a short paragraph explaining your interest to Alexandra Bradley at [ejf@wcl.american.edu](mailto:ejf@wcl.american.edu) by 5:00 PM on Friday, August 31, 2007.

### **Health Law & Justice Initiative.**

**Wednesday, August 29<sup>th</sup> at 12 noon in Rm. 526 and 5 pm in Rm. 526**

**Health Law 101: An Introduction to Health Law Opportunities at WCL** (Lunch/Dinner Provided). Come to one of our introductory meetings to learn about the different aspects of health law and opportunities to become involved with WCL's health law society, the Health Law & Justice Initiative. If you're interested in health policy, health as a human right, and/or law as it pertains to bioethics, food and drugs, hospital administration, organ donation, etc., then HLJI has opportunities for you as 1L section representatives, and in planning and attending health law events. Email [hlji@wcl.american.edu](mailto:hlji@wcl.american.edu) with questions. All are welcome and invited!

## IN SEARCH OF

**Prof. Walter Effross** invites applications from second- and third-year students for the position of his research assistant (10 hours per week; approx. \$3,360 for the academic year) for this academic year, on projects in corporate governance, e-commerce law, and intellectual property law. If you are interested, please submit your resume, transcript, and

statement of your other anticipated obligations for the academic year to Professor Effross's administrative assistant, Rosalena Thompson, in Room 475 by 5:00 p.m. on Wednesday, August 29.

**Prof. Ira Robbins** seeks to hire a Dean's Fellows/Research Assistant to work for the 2007-08 academic year in one or more of the following areas: criminal law, prisoners' rights, habeas corpus, death penalty, judicial process, and philosophy. Interested students should apply by putting a cover letter, résumé, photocopy of unofficial law school transcript/grade report, and writing sample in Professor Robbins' mailbox in Room 467 (or slip it under his office door, Room 322). In addition, please indicate the nature of your other commitments for the summer and coming year. The work will be for 15 hours/wk. for the entire school year.

**Jane Stoever, the Director of the Domestic Violence Clinic and a Practitioner-in-Residence**, seeks one Dean's Fellow to work 10 hours per week. The Fellow will assist with research on subjects related to domestic violence, family law, and clinical teaching. A background in domestic violence issues, feminist theory, public health, women's studies, or psychology is preferred, but not necessary. Please e-mail resumes to [jstoever@wcl.american.edu](mailto:jstoever@wcl.american.edu) by August 31st.

**Prof. Angela J. Davis** is seeking one or two dean's fellows to assist her with various research projects, including an article on prosecutorial ethics. She will also need assistance with a national prosecution conference to be held at WCL on October 26th. Highly organized students with excellent research and administrative skills should send a cover letter, resume and transcript to [angelad@wcl.american.edu](mailto:angelad@wcl.american.edu) by close of business, August 24<sup>th</sup>

**Prof. David Aaronson** is seeking a Dean's Fellow for 10-20 hours per week for the fall and, possibly, spring, semesters to provide research and administrative/coordination assistance as co-chair of the ABA Section of Criminal Justice's Committee on Rules of Criminal Procedure, Evidence, and Police Practices. Committee members consist of law professors, judges, prosecutors, and defense attorneys. The ideal student has completed Criminal Procedure and Evidence, has excellent research and writing skills, and an interest in the criminal justice area. Interested students should e-mail a resume, transcript and writing sample. Professor Aaronson's contact information is: Room 410; 202-274-4201; e-mail: [daarons@wcl.american.edu](mailto:daarons@wcl.american.edu).

**Prof. Ventry** needs a Dean's Fellow to help with his research on three articles, two of which explore the gendered aspects of taxation and one of which structures a critique of law professors who get paid by private industry to advocate and lobby on controversial issues that typically are contrary to the public interest. The first two articles have tentative working titles: "Taxing Men, Taxing Women: The Origins of Income Splitting for Domestic Partners," and "The Politics and Economics of Gender Norms and Competing Family Forms under the U.S. Federal Income Tax, 1969-2007." Interested candidates should contact Professor Ventry directly at [dventry@wcl.american.edu](mailto:dventry@wcl.american.edu). Please include resume.

**Prof. Jain**, a new Practitioner-in-Residence in the International Human Rights Law Clinic, seeks to hire one to two Dean's Fellows to each assist 10 hours per week this fall with research regarding local implementation of international and comparative human rights law. Preference will be given to students with a demonstrated interest in federalism, human rights, and/or comparative law. If interested, please email your resume to Meetali Jain at [mjain@wcl.american.edu](mailto:mjain@wcl.american.edu) by Wednesday August 29, 2007.

**The Office of the Dean** is seeking Dean's Fellows for AY 2007-2008. The position involves 10 hours per week of administrative support. Spanish is helpful, although not required. Interested second or third year law students should promptly submit a cover letter and resume via email to [audrey@wcl.american.edu](mailto:audrey@wcl.american.edu).

**The Marshall-Brennan Constitutional Literacy Project and Associate Director Steve Wermiel** seek one or more Dean's Fellows to work 10 or more hours a week during the coming school year. Responsibilities may include helping to organize Marshall-Brennan events and research on constitutional topics. Some availability to meet and to work during daytime hours is required. Please apply by e-mail to [swermiel@wcl.american.edu](mailto:swermiel@wcl.american.edu) or in person to Professor Wermiel in Room 515C with a resume and a cover letter detailing your other commitments and your schedule for fall semester. The person or persons selected could start immediately, so please do not delay!!

**The Domestic Violence Clinic** seeks one Dean's Fellow for a total of 10 hours per week. The Fellow must be available from 1:20-3:20 p.m. on Wednesdays to assist with clinic simulations. The Fellow will play a role in clinic simulations; gather resources; perform research on subjects related to clinical education, feminist theory, and trial practice; and assist with other tasks. Please e-mail resumes to Jane Stoever, Director of the DV Clinic and Practitioner-in-Residence, at [jstoever@wcl.american.edu](mailto:jstoever@wcl.american.edu).

**The Women & the Law Clinic**, seeks one Dean's Fellow to work 10 hours per week for the Fall semester. Please submit resume and cover letter to Adrienne Lockie at [a-lockie@wcl.american.edu](mailto:a-lockie@wcl.american.edu) by August 30, 2007. The Dean's Fellow may assist with compiling and updating class materials, facilitating simulations, and conducting research and providing support for ongoing cases.

**The Women and the Law Program** is looking for an energetic Dean's Fellow. Responsibilities include; organizing events to support feminist scholarship and advocacy by WCL students and faculty, communicating with students from around the world regarding the opportunities to study Gender and the Law at WCL, managing the list serve, website and database, and preparing outreach and promotional materials. Organizational and writing skills are important, and an interest in gender and law is preferred. To apply, send a resume, cover letter, and short writing sample to Angie McCarthy, Program Coordinator at [angiem@wcl.american.edu](mailto:angiem@wcl.american.edu) with 'Fall Dean's Fellow' in the subject line. A 10 hr/week commitment is preferred.

The **War Crimes Research Office (WCRO)** is seeking Dean's Fellows for Fall 2007. JDs (2L and 3L) and LL.M students are eligible to work on major legal research projects prepared exclusively for international criminal courts and tribunals on issues of critical importance to these institutions. Interested students with a background in public international law, particularly international criminal / humanitarian / human rights law, are especially encouraged to apply, as are those with prior volunteer experience at the WCRO. The time commitment will be a minimum of 20 hours a week. Please submit a resume and a cover letter, along with a short writing sample and a transcript (unofficial is fine) to Susana SáCouto, Director, War Crimes Research Office, by email at [warcimes@wcl.american.edu](mailto:warcimes@wcl.american.edu). The deadline for applications is Wednesday, August 29, 2007 at NOON.

The **WCRO** also seeks a Dean's Fellow to provide administrative assistance to its Summer Law Program in The Hague. We are looking for students to assist in developing course materials, marketing the program and undertaking administrative tasks. We value attention to detail, strong organizational skills and familiarity with Microsoft Office programs. Experience or interest in international law, program management and study abroad are all great assets. To apply, please send a resume and cover letter highlighting relevant experience to Susana SáCouto, Director, War Crimes Research Office, by email at [warcimes@wcl.american.edu](mailto:warcimes@wcl.american.edu). The deadline for applications is Wednesday, August 29, 2007 at NOON.

If you have any questions, please feel free to stop by our office at 4910 Massachusetts Ave, NW, Suite 16, call us at 202-274-4067 or e-mail [warcimes@wcl.american.edu](mailto:warcimes@wcl.american.edu).

**The Clinical Program** is seeking volunteers to assist student attorneys with interpretation/translation and simulation role-playing. If you would like to be available as a volunteer in the clinic, you are welcome to attend the Clinic Volunteer Informational Meeting on Monday, August 27th in Room 415 at 2pm. If you are not able to come to the meeting, please see Maribel Yamat in Room 417 to get more information and fill out the appropriate forms. If you have questions, you can contact her at [myamat@wcl.american.edu](mailto:myamat@wcl.american.edu) or stop by Room 417. You may be able to receive credit for pro bono service with the public interest program.

**The Office of Admissions** is seeking upper level JD students to work at our reception desk this fall semester (August 27th– November 30th). We are looking for students who have been active on campus and who could share their experiences with prospective students. Duties will include; leading tours for prospective students, presenting at small information sessions, greeting visitors, answering the main phone line, responding to general email inquiries, assisting with mailings, shipping recruiting materials, and other office duties as assigned. A shift is a minimum of four hours from 9am-1pm and 1-5pm Mondays – Fridays. In addition, we will need students to work shifts between the hours of 9:30am and 4pm on Mondays and Fridays. Students work an average of 8-12 hours each week. The pay rate is \$12/hour and will be paid bi-weekly. We would like to hire immediately.

If you are interested, please email your resume to Kaitlyn Robertson, Assistant Director of Admissions, at [kcook@wcl.american.edu](mailto:kcook@wcl.american.edu). Please be sure to include your WCL activities on your resume and provide your availability and start date in the email message.

**Attention Class of 2008-** Want to be more involved? Want to make a lasting impression on WCL before you graduate? Join the Graduating Class Gift Committee!! The Class Gift enables students to show their gratitude for their WCL education and to come together as the Class of 2008 for the first time. For more information, contact Jamie Jennings at [jamiej@wcl.american.edu](mailto:jamiej@wcl.american.edu) or 202.274.4056.

**The International Human Rights Law Clinic** is looking for 1-2 Clinic Dean's Fellows for the fall and spring semesters (2007-08). These positions are paid through tuition remission, and usually consist of a 14-week commitment per semester, of 10-20 hours of work per week; work may be for one or both semesters though working both semesters is preferred. Dean's Fellows work under the supervision of the Clinic faculty and are responsible for maintaining a portion of the Clinic's case load, comprised of asylum, international human rights and immigrant worker rights cases. In addition, the Dean's Fellows will be expected to assist in clinic simulations, clinic-related legal research, collecting seminar materials and general case management. Because of the work required, asylum and/or international human rights practice is preferred, as is foreign-language fluency (*esp.* Spanish and French). Please submit resume and cover letter via email to Jayesh Rathod ([jrathod@wcl.american.edu](mailto:jrathod@wcl.american.edu)) by Friday, August 31, 2007. Applications will be considered on a rolling basis, so please apply early.

**The International Visiting Scholars Program (IVSP)** is seeking a Dean's Fellow for the Fall 2007 Semester. The IVSP welcomes scholars, judges, lawyers, and government officials from all over the world, with an opportunity to engage in research and scholarship.

The IVSP Dean's Fellow will work with the International Programs Coordinator to offer a program which fosters professional development, cultural understanding, and group cohesion. He/she will be highly organized and independent, have superior interpersonal communication skills, have a genuine interest in learning about other cultures, and be able to handle various tasks at once. Ability to speak Chinese is a plus. This paid position is 20 hours per week.

Responsibilities may include:

- Corresponding with scholars about various pre-arrival questions and concerns
- Scheduling and conducting orientation sessions for incoming scholars
- Assisting scholars with locating and settling into permanent housing
- Collecting, submitting, and filing documentation requested by AU
- Coordinating the production of business cards and a program bio-book
- Corresponding with Faculty/Staff Host Committee members
- Participating in frequent site visits to local organizations
- Supporting scholars with technology and other office related matters
- Drafting letters, program newsletters, and program reports
- Researching professional opportunities and social activities

- Maintaining an events calendar  
For more information please visit our website at <http://www.wcl.american.edu/scholars/> or send a resume and cover letter for consideration to Claire Shoolin at [cshoolin@wcl.american.edu](mailto:cshoolin@wcl.american.edu) by August 20. Applicants will be considered and interviewed by August 31.

**The Impact Litigation Project** for strengthening democracy in the Americas is looking for two Dean's Fellows for the fall with the potential to continue through the spring semester to work on freedom of expression cases. Candidates must be fluent in both English and Spanish, have excellent writing skills in both languages and have a proved interest in human rights issues. This is an excellent opportunity for 2Ls, 3Ls and LL.Ms to work with Dean Grossman and the lawyers at the Impact Litigation Project; work with Chilean, Argentinean and Guatemalan students and attorneys; gain experience in human rights international litigation; and get an inside look at impact litigation strategy-drafting. The Dean's Fellows will be required to work at least 20 hours per week providing administrative support as well as researching and drafting legal memoranda. If you are interested in applying to this position please send an email with a cover letter, resume and short writing sample (10 pages max.) to Agustina Del Campo at [delcampo@wcl.american.edu](mailto:delcampo@wcl.american.edu) indicating "Dean's Fellow fall 2007" in the subject line.

**CALL FOR VOLUNTEERS: The Impact Litigation Project** is seeking 1Ls, 2Ls, 3Ls, and LL.M.s who can dedicate between 5-10 hours/week to the project. This is an ideal opportunity for students who have an interest in international human rights law to become familiar with international organizations in this field. Please let us know if you are interested in the project. For more information or questions, visit our website at <http://www.wcl.american.edu/ilp/> or contact Agustina Del Campo at [delcampo@wcl.american.edu](mailto:delcampo@wcl.american.edu).

**Ben Cotton Fellowship** - The Program on Law and Government and the National Kidney Foundation of the National Capital Area ("NKF/NCA") sponsor the Ben Cotton Fellowship every year, which is an excellent opportunity for students interested in health policy and legislative work. The National Kidney Foundation seeks a Fellow for 2007-2008, to work 15-20 hours per week during the school year. A second year student is preferred, but it is not required that a candidate be a second year student. The Fellow will provide research and assistance as it relates to legislation and the problems of kidney disease. The job will include the opportunity to write and present testimony on behalf of the NKF/NCA and to work with the Foundation's PublicPolicy Committee. The Fellow will also be responsible for keeping abreast of all federal and state legislation in Maryland, Virginia, and Washington, D.C. that will affect kidney patients. Interested applicants should submit a cover letter and resume to Preston Englert: [penglert@kidneywdc.org](mailto:penglert@kidneywdc.org). We will be in touch.

**The Academy on Human Rights and Humanitarian Law** is looking for an Assistant Program Coordinator to provide critical administrative support in the coordination of the 2008 Summer Program and Human Rights Month. This position will work closely with the Program Coordinator in all the aspects related to the Summer Program. This is a

unique opportunity to interact with the faculty that will teach our courses as well as with the participants that come from around the world. Experience with event planning is a plus since during Human Rights Month the Academy hosts over 15 events that include panels, a film festival, and social activities. This position requires excellent organization skills, flexibility, capacity to multi-task, close attention to detail, ability to work as a team, and good customer service. The salary for this position is \$14 dollars an hour for 27 hours each week. Applicants must be legally eligible to work in the US and commit to working through the end of July 2008. Please send your cover letter, résumé and short writing sample (10 pages max.) to [hrcademy@wcl.american.edu](mailto:hrcademy@wcl.american.edu) indicating "Summer Program Assistant Fall 2007". Application review begins on August 20<sup>th</sup>.

**The Academy on Human Rights and Humanitarian Law** is looking for one part-time assistant for the Fall 2007 semester, with the potential to continue in the Spring semester. The assistant will be required to work 27 hours per week to provide support in the implementation of research and educational projects in the US and Latin America and conduct legal research in international human rights law as needed. The position will include supervising volunteers. Excellent writing skills in English and knowledge of Spanish are essential. Part-time 1Ls are encouraged to apply. The salary for this position is \$12/hour. If you are interested in applying for this position, please send your cover letter, résumé and short (10 pages max.) writing sample to [hrcademy@wcl.american.edu](mailto:hrcademy@wcl.american.edu) indicating "Part-Time Assistant Fall 2007" in the subject line.

**The Academy on Human Rights and Humanitarian Law** seeks a Dean Fellow to work 20 hours a week primarily in the coordination the 2008 Summer Program as well as other special projects which can include legal research. This position will work closely with the Program Coordinator and the Assistant Program Coordinator. Knowledge of Spanish and familiarity with Microsoft Office Suite is highly desirable. This position is only available to Washington College of Law students. 1Ls are not eligible to apply. Please send your cover letter and resume to [hrcademy@wcl.american.edu](mailto:hrcademy@wcl.american.edu) indicating "Dean's Fellow - SP Fall 2007". Application review begins on August 20th.

**Inter-American Moot Court Competition** - The Competition is looking for a highly-motivated dean's fellow for the Fall 2007 semester to help organize the 13<sup>th</sup> Inter-American Human Rights Moot Court Competition. Join us as we recruit students, faculty and attorneys from around the world. Tasks will include implementing various marketing strategies, researching the Bench Memorandum, helping with fundraising efforts, designing the website, planning fun events, and much more. We are looking for a native (or extremely fluent) Spanish speaker for 10 hours a week (students will be compensated at \$12/hour). Please send a cover letter and résumé to the Competition at [iamoot@wcl.american.edu](mailto:iamoot@wcl.american.edu) **as soon as possible**. Please highlight any translation experience you may have in your cover letter. All students, particularly LLM students & former Competition participants, are encouraged to apply!

**OXFORD UNIVERSITY PRESS PROJECT** - The Academy on Human Rights and Humanitarian Law is looking for self-motivated WCL students, interested in joining them in an exciting project with Oxford University Press. The project entails drafting

summaries in English of the Inter-American Court and Inter-American Commission on Human Rights decisions from their Spanish or English original versions. Thus we are seeking two types of volunteers: those who will translate and summarize from Spanish to English and those who will summarize from English to English. This is a great opportunity for students with excellent writing skills to contribute to wider international recognition of the Inter-American Human Rights System. The Academy seeks 1Ls, 2Ls, 3Ls, and LL.M.s who can dedicate between 5-10 hours/week to the project. This project is eligible to fulfill your Pro Bono Honors Pledge. If you are interested in applying, please send your cover letter and résumé to [matias@wcl.american.edu](mailto:matias@wcl.american.edu) indicating "Oxford Volunteer Fall 2007" in the subject line.

**INTER-AMERICAN HUMAN RIGHTS MOOT COURT COMPETITION-** Help us organize the 13th Inter-American Human Rights Moot Court Competition! As one of the only trilingual (English, Spanish & Portuguese) moot court competitions in the world, WCL's Competition brings together nearly 200 students from all over the world for a week of tough competition (and great fun) at WCL in late May. The Competition is dedicated to the advancement of the Inter-American human rights legal system and involves a large number of prominent attorneys and volunteer judges, experts from the Inter-American Commission and Court of Human Rights and more. During the week, participants attend receptions and other events, participate in training opportunities, and visit international organizations such as the Inter-American Commission on Human Rights. We also throw an awesome Salsa-dancing party!

Volunteers are needed to communicate with participants, recruit judges, research the Bench Memorandum and plan the various events of the Competition. The Competition particularly seeks Spanish and Portuguese speaking volunteers (but not exclusively!). If you are interested in volunteering, please send an email to the Competition at [iamoot@wcl.american.edu](mailto:iamoot@wcl.american.edu) or call 202-274-4215. For more on the Competition, visit our website at [www.wcl.american.edu/hracademy/mcourt](http://www.wcl.american.edu/hracademy/mcourt).

**Academy on Human Rights and Humanitarian Law Co-Director and Professor Claudia Martin** seeks a Dean's Fellow for the Fall 2007 semester, who will be required to work 20 hours per week doing legal research in international human rights law. Legal research experience in human rights and international law, as well as working knowledge of Spanish, though not required, are a plus. This position pays \$12 an hour. If you are interested in applying for this position, you should send your cover letter and resume to [hracademy@wcl.american.edu](mailto:hracademy@wcl.american.edu). Please indicate "Prof. Martin Research Assistant Dean's Fellow Fall 2007" in the subject line.

**Academy on Human Rights and Humanitarian Law Co-Director and Professor Diego Rodriguez-Pinzon** seeks a Dean's Fellow for the Fall 2007 semester, who will be required to work 20 hours per week doing legal research in international human rights law. Legal research experience in human rights and international law, as well as working knowledge of Spanish, though not required, are a plus. This position pays \$12 an hour. If you are interested in applying for this position, you should send your cover letter and resume to [hracademy@wcl.american.edu](mailto:hracademy@wcl.american.edu). Please indicate "Prof. Rodriguez-Pinzon Research Assistant Dean's Fellow Fall 2007" in the subject line.

## **INTERNATIONAL LAW PROJECT WITH OXFORD UNIVERSITY PRESS**

Prof. Claudia Martin, Co-Director of the Academy on Human Rights and Humanitarian Law, seeks student volunteers to serve as Assistants to the Editorial Board for the project Oxford Reports on International Law in Domestic Law. The project is sponsored by Oxford University Press and the Amsterdam Center for International Law at the University of Amsterdam and entails the creation of a database on international law in domestic court decisions representing countries from all over the world. The students will review a selection of cases submitted by reporters based in different countries, compare them to applicable guidelines, make comments and suggestions as to the final selection, communicate with reporters and guide them on how to write a report and commentary on the selected cases, review the report and commentary and make suggestions to the members of the Editorial Board. Since the cases come primarily from Latin America, knowledge of Spanish is essential. The reports will be produced in English, but the student will be required to consult the full text of the original decision as part of the review process. The final version of the report will be posted in the Oxford University Press database. These are volunteer positions which require 10 hours per week. If you are interested in this position, please send your resume to [cmartin@wcl.american.edu](mailto:cmartin@wcl.american.edu) indicating "Volunteer Fall 2007" in the subject line.

**The Office of Grant Administration and Program Development and the International Arbitration Program** are seeking to hire two Dean's Fellows (10-20 hours per week) to help us prepare for and implement the Fourth Annual Seminar on International Commercial Arbitration (this year's topic is Oil and Gas), WCL's Annual Study Abroad and Summer Session Fair, and other related activities. This year's fall activities will provide **networking opportunities** with partners at law firms, principals at leading organizations in the field of arbitration, arbitration practitioners, and government representatives.

Interested students should apply by submitting a resume, photocopy of law school transcript, and writing sample in our office mailbox in Room 465 **by Monday, August 28**. Questions can be directed to Aurora Carmichael at [grants-programs@wcl.american.edu](mailto:grants-programs@wcl.american.edu) or (202) 274-4317. Prior office experience is preferred.

## **ADDITIONAL ANNOUNCEMENTS**

**Honor Code Violation Resolution:** An LLM student withdrew from WCL prior to graduation following an investigation by the Honor Code Prosecution Team. This matter was referred to the Prosecution Team by a WCL faculty member who had reason to believe that the student had plagiarized research papers submitted in fulfillment of course requirements. The Honor Code Prosecution Team was composed of Faculty Prosecutor, Professor Richard Ugelow, and Student Prosecutor, Brian Murray. A note was placed in the student's official file explaining the circumstances of the student's withdrawal from WCL.

**Business Associations (Professor Effross)- Attendance Policy** Students are required to attend 75% of our regularly scheduled classes (i.e., classes held as scheduled at 9:00 -

10:50 a.m. on Mondays and Wednesdays and our sessions held during the law school's official make-up days) in order to be permitted to take the final examination.

**Negotiable Instruments (Professor Effross)- Attendance Policy** Students are required to attend 75% of our regularly scheduled classes (i.e., classes held as scheduled at 1:00 - 2:20 p.m. on Mondays and Wednesdays and our sessions held during the law school's official make-up days) in order to be permitted to take the final examination.

New faculty member Dan Metcalfe will be presenting a lunchtime program **entitled "The Mysteries of White House Records" on Wednesday, August 29, from noon until approximately 1:30.** This interactive presentation will be held in the **International Student Lounge (6th Floor)** and will be immediately followed by an initial information session on the Law and Government Program's new Center on Government Secrecy for all interested students. Pizza will be served.

## OFFICE OF CAREER & PROFESSIONAL DEVELOPMENT

**Suite 122**

**Hours**

**Monday and Thursday: 9:00 am to 6:00 pm**

**Tuesday and Wednesday: 9:00 am to 7:00 pm**

**Friday: 9:00 am to 5:00 pm**

**1<sup>st</sup> Saturday of the month: 10:00 am to 1:00 pm**

<http://www.wcl.american.edu/career>

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### **WELCOME NEW AND RETURNING STUDENTS!**

We hope you had an enjoyable summer! Over the break, OCPD launched a new online jobs database and recruiting system, *WCL CareerLink*. CareerLink replaced the former eCampusRecruiter system effective July 6, 2007. All current second and third year WCL students have a CareerLink account and should have received an email containing log in instructions for the new website. If you did not receive this email, or if you are unsure of your username and password, please do not hesitate to contact OCPD via email at [careerdevelopment@wcl.american.edu](mailto:careerdevelopment@wcl.american.edu) for assistance.

To log on to CareerLink, visit <http://law-american-csm.symphlicity.com/students>.

### **Additional Information and Reminders:**

**Returning and Transfer Students:** *The 2007 Fall Recruitment Program is well underway.* Students interested in participating in the program should consult CareerLink for additional details and deadline information for on-campus (OCI), resume collection and direct application employers. Employers will continue to post throughout the recruitment season.

**Reminders: Students participating in OCI** must sign-in prior to their interview time at the OCPD front desk. **Most Resume Collection employers will be assigned to one of**

**the following deadline dates: August 13, August 20, August 24, September 3, and September 17.** Direct Application dates will vary. Please carefully check each posting to confirm whether the submission is online or requires that application materials be brought to the large drop box outside OCPD.

**New Students:** OCPD will provide 1L students with an orientation on the use of our primary resource, CareerLink, later this semester. OCPD will also host Career Day for 1Ls, an introduction to our office and the legal profession, on November 3<sup>rd</sup>. Details about the event will be announced in the Docket. We look forward to working with you!

**OCPD Academic Year Office Hours**

Monday	9:00 AM – 6:00 PM
Tuesday	9:00 AM – 7:00 PM
Wednesday	9:00 AM – 7:00 PM
Thursday	9:00 AM – 6:00 PM
Friday	9:00 AM – 5:00 PM

**1<sup>st</sup> Saturday of the Month**

10:00 AM – 1:00 PM

**Drop-In Hours**

Monday-Thursday 11:30 AM – 12:30 PM

**UPCOMING PROGRAMS, DATES & DEADLINES & IMPORTANT REMINDERS**

**The Assistant Director for International Career Programs at OCPD expects to hire a Dean's Fellow for the fall semester. JD students welcome to apply.**

The Assistant Director for International Career Programs expects to hire a Dean's Fellow the fall semester to assist with administrative tasks at the Office of Career and Professional Development. If interested, please send a cover letter and resume to Ms. Adriana Vito at [avito@wcl.american.edu](mailto:avito@wcl.american.edu). The Dean's Fellow is expected to work 10 hours per week (with an option to work up to 15-20 hours, if interested). This is a paid position (\$12.00 per hour). Requirements: current JD student with excellent drafting skills. Interest in foreign cultures and experience working or traveling abroad (foreign language skills a plus). Willingness and ability to work in a diverse environment. Excellent internet research. Attention to detail. Candidates must be organized and able to meet deadlines for assignments. Applications accepted until Friday, August 24, 2007. Only candidates selected for interviews will be contacted. *Thank you!*

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## PUBLIC INTEREST & GOVERNMENT

### ATTN: 2LS & 3LS: UPCOMING DEPARTMENT OF JUSTICE ON-CAMPUS PRESENTATION

The U.S. Department of Justice will present “Working for the DOJ” on **Wednesday, August 29th at 12:00 in Room 603**. Justice attorneys will speak to students about the Summer Law Intern Program and the Attorney General’s Honors Program. Registration through CareerLink is required. Lunch provided! Don’t miss out on this great opportunity to get inside information on hiring at the DOJ. Please continue to check the Government Honors & Internship Handbook for details on DOJ and other honors attorney programs and keep in mind that several agencies have **deadlines in early fall!**

**Attn: 2L and 3L Public Interest Students!** Are you feeling left out of Fall Recruitment? Do you have the urge to put on a suit and walk the halls of WCL like some of your colleagues? Well, your chance is coming! On September 19th WCL will host its **First Annual Public Interest Speed Networking Event**. Over 40 public interest and government employers have already registered for the event and will be on campus to meet YOU! Please stay tuned for more details and go to the events section of CareerLink to register. Registration is limited so sign up now. Visit the OPI homepage for a list of registered employers (<http://www.wcl.american.edu/publicinterest/>).

**Job Search Resources:** It’s not too late to line up a fall internship or externship. Visit the following websites for a jumpstart on your job search.

1. CareerLink – WCL’s on-line jobs database. Remember to update your profile and **select public interest and government listserv options**.
2. PSLawnet ([www.pslawnet.org](http://www.pslawnet.org)) – The Public Service Law Network includes an organizational and opportunities database and compiles the most recent fellowship information found in the “Fellowship Corner.”
3. Idealist ([www.idealists.org](http://www.idealists.org)) – This website lists hundreds of internship opportunities and is a particularly good resource for students interested in a public policy experience.
4. Opportunities in Public Affairs ([www.opajobs.com](http://www.opajobs.com)) – Your top resource for Capitol Hill, Public Relations, and Public Affairs jobs in the Washington, DC area. Available in hardcopy in the OCPD library, or log onto CareerLink to access the online version and username and password.
5. The Government Honors & Internship Handbook (<http://www.law.arizona.edu/career/honorshandbook.cfm>) – The best resource for federal internship and honors attorney programs. Available in hard copy in the OCPD library, or log on to CareerLink to access the online version and username and password.

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## JUDICIAL CLERKSHIPS & INTERNSHIPS

**ATTENTION 3LS/4LS: Planning to apply for a judicial clerkship for the 2008 term? Many federal and state judges have been accepting applications (and hire on a rolling basis) or have deadlines very soon!**

For federal clerkships, under the Federal Law Clerk Hiring Plan, federal judges begin accepting paper applications on September 4th and online applications (for those

federal judges participating in OSCAR) should be complete by noon on September 4th. See the OSCAR box on the Judicial page of the OCPD website (<http://www.wcl.american.edu/career/clerkships>) more information about OSCAR.

For state clerkships, judge-specific hiring information for more than 20 states is listed within the “jobs & resume collection” section of CareerLink. Choose “Judicial Clerkship” as the “Position Type” to find these postings.

To download addresses for all federal judges and many state judges, go to the “clerkships” section of CareerLink. You will have to complete a Clerkship Registration the first time you access this section.

**If you plan to apply for clerkships and have not been in touch with Shelley Rudge, Judicial Clerkship Coordinator, contact her at [serudge@wcl.american.edu](mailto:serudge@wcl.american.edu) to schedule an individual counseling appointment. Check the Events section of CareerLink for application workshops to be held the week of August 27th (state court focus).**

**To subscribe to the Judicial Listserv:**

- (1) From your CareerLink home page, select “profile” at the top of the page.
- (2) Select the “Academic Information” folder.
- (3) Double-check that the “Graduation Date” and “Year in School” fields are correct. Emails are sent based on these categories.
- (4) Under “Listserv,” select “Judicial” and then save your changes.

**Check out the Judicial Clerkship Alumni Survey Database!** Link to this database from the main page of the judicial clerkship website. Use this database to locate and review feedback from alumni who clerked with federal judges, state judges/justices, and administrative law judges around the country. The alumni surveys include information about:

- Clerkship experience (role in chambers, main duties, and judge’s demeanor)
- Interview process (format, length, and even specific questions asked)
- Application advice specific to the judge or court
- Alumni contact information so you can call or e-mail with further questions

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***JOB FAIRS, SCHOLARSHIPS/FELLOWSHIPS, RECEPTIONS AND  
OTHER DIVERSITY INITIATIVES***

**Microsoft Women & Minority Law School Student Intellectual Property Summit** will be held on September 10, 2007 at the Park Hyatt Washington (24th & M Streets, NW). All interested law students are welcome to attend. For an immediate response to all inquiries please e-mail [tanjiac@microsoft.com](mailto:tanjiac@microsoft.com) with your name, company name, telephone number, e-mail address. Your contact information will only be used for registration purposes. **After August 2, 2007 please register via our online registration tool by visiting: [ipsummit07@microsoft.cergevents.com](http://ipsummit07@microsoft.cergevents.com).**

**ABA Law Student Division Career Fair** will be held from 10:00am – 2:00pm on August 9, 2007 at Marriott San Francisco Hotel (55 Fourth Street) in the Yerba Buena Ballroom Salon 9 on the Lower B2 Level. All law students who are registered for the ABA Annual Meeting are welcome to attend. Students who have not yet registered for the Annual Meeting, may do so beginning Thursday morning, August 9 at 8:00 am in the Exhibit Hall, 1st Floor, Moscone Center West (800 Howard Street). The registration fee for law students is \$75. Visit <http://www.abanet.org/annual/2007/> for more information.

**AIPLA 2007** will be held from 11:00am – 4:00pm on October 20, 2007 at the Marriott Wardman Park Hotel in DC. To participate in the Job Fair you must be a Member and have your current 2007-2008 dues paid. To Participate in the 17th Annual AIPLA Job Fair, All Job Fair Positions and Resumes Must Be Posted Online at our New AIPLA Job Fair Career Center ***NO LATER THAN THURSDAY, AUGUST 30, 2007***. Visit [http://www.aipla.org/Content/NavigationMenu/Student\\_Center/Job\\_Fair/Job\\_Fair.htm](http://www.aipla.org/Content/NavigationMenu/Student_Center/Job_Fair/Job_Fair.htm).

**Lavender Law** will be held on September 6-8, 2007 at Hilton Chicago (720 South Michigan Avenue). All law students are welcome to attend. Student registration fee is \$115/\$190 (after August 15). Registration deadline is **August 31, 2007**.

**King & Spalding Diversity Fellowship Program:** The King & Spalding Diversity Fellowship Program awards up to four fellowships to qualified second-year law students who show promise of contributing meaningfully to the diversity of the legal community. Each recipient receives \$10,000 and a summer clerkship at King & Spalding's Atlanta, Houston, New York or Washington offices the summer following the completion of his or her second year of law school. The program is available to any student with an ethnically or culturally diverse background. Eligibility to apply for a King & Spalding Diversity Fellowship is open to any law student in the top 33% of the class who is pursuing a Juris Doctor degree at a law school accredited by the American Bar Association, who has completed the first year of legal studies, and whose presence will increase the ethnic and cultural diversity of the practice of law. Please visit [www.kslaw.com](http://www.kslaw.com) for an application. Applications must be received by **October 1, 2007**.

**Latham & Watkins LLP Diversity Scholars Program:** Scholars will be asked to submit an application form, personal statement, resume and official or unofficial law school transcript by September 15, 2007. This scholarship is not contingent upon receiving or accepting an offer of employment at Latham. Rather, it is open to all law students in the hope that greater diversity among the attorneys at large law firms will benefit the entire profession. Recipients will be announced in the early spring of 2008. All students graduating in May 2009 are welcome to apply. Applications must be received by **September 15, 2007**. Visit [www.lw.com/AboutLatham.aspx?page=Diversity](http://www.lw.com/AboutLatham.aspx?page=Diversity) for more information.

**Thompson Hine Minority Scholarship Program:** Applications will be accepted from second-year minority law students. In order to be considered for the scholarship, the applicant must first be offered a position as a summer associate with Thompson Hine. Applicants must submit an application form (found on the firm's website), a writing

sample, a law school transcript, an undergraduate transcript, a resume, and a list of at least two references (with contact information). Applications must be received by **September 1, 2007**. Visit <http://www.thompsonhine.com/publications/publication567.html> for more information.

For more information on Diversity Initiatives, please visit <https://law-american-csm.symlicity.com/> and search under “jobs & resume collection” for fellowships and scholarships; or search under “Interviews & Events” for job fairs, receptions and other networking opportunities.

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**ANNOUNCEMENTS FOR LL.M. STUDENTS**  
**FROM ADRIANA VITO, ASSISTANT DIRECTOR FOR INTERNATIONAL CAREER PROGRAMS**

**Basic Resume and Cover Letter Writing Workshop for Foreign Attorneys:**

Attention foreign LL.M. students: before you schedule an individual counseling session with Adriana Vito for resume and cover letter review, you are required to attend one of our Resume and Cover Letter Workshops. Since the workshops are mandatory, the earlier you attend the better! Our next workshop will take place on **Friday, August 24 from 11:00am to 1:00pm**. Location: WCL Conference Room at 4910 Massachusetts Avenue NW, Lower Level. (1 block from the law school). **Registration is required** – please send an email to Ms. Adriana Vito at [avito@wcl.american.edu](mailto:avito@wcl.american.edu) with your name and country of origin. Please remember to bring a copy of your resume and cover letter drafts so we can work on them! If you don't have one yet, no problem, we will create a draft together! There are still spots available for our next workshop so make sure you sign up as soon as possible! I look forward to seeing you there. **New LL.M. students are encouraged to attend.**

**Are you ready to update your resume for the fall semester?**

**OCPD invites all LL.M. students to try Optimal Resume – a software that will build a professional and stylish resume for you! All registered students can use this tool for free. We suggest you use Optimal Resume after attending our basic resume workshop.**

The Office of Career & Professional Development has recently acquired a new resume software called OptimalResume©. The software is available at <http://wcl.optimalresume.com> and can also be accessed through the hyperlink on the eCampusRecruiter homepage. OptimalResume is a user-friendly system that will help you create a great resume quickly and easily. Start today by creating an account, and work on your customized resume at your leisure. It's easy! This service is sponsored by OCPD and is free to you as an LL.M. student at the Washington College of Law.

OptimalResume will allow you to access your resume via the web and to keep it updated on an as-needed basis. There are numerous examples and wording to help you throughout the process and plenty of resume output formats to choose from. Spell check and format

assistance is also provided. OptimalResume does the hard work; all you have to concentrate on is content.

**To begin using OptimalResume:** Go to: <http://wcl.optimalresume.com> and select the “Get Started” function on the OptimalResume homepage and create an account. As a WCL LL.M. student, you are pre-registered in the system so just enter your full @american.edu email address and create a personal password. If you have any questions or comments regarding this software, please email [careerdevelopment@wcl.american.edu](mailto:careerdevelopment@wcl.american.edu)

**General Reminders for Foreign LL.M. Students:**

I am available to meet with you for resume and cover letter review and to answer your job search questions. **You are required to attend a Basic Resume and Cover Letter Writing Workshop before meeting with me** for an individual counseling appointment. To schedule an appointment, please contact the OCPD front desk at (202) 274-4090 or stop by Suite 122. After obtaining an appointment with our front desk, please make sure you send me an email with your resume and/ or cover letter at least 48 hours prior to your appointment. My email address is [avito@wcl.american.edu](mailto:avito@wcl.american.edu) . Also, you may include information about your career goals in your email message. This information will help me better evaluate your needs and help you in a personalized manner.

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**GENERAL REMINDERS FOR STUDENTS**

**Student CareerLink Profiles**

Please take a moment to update your **CareerLink** profile. Student profiles should be updated on a regular basis to note changes in contact information and areas of interest. Periodically, the Office of Career & Professional Development will email important information concerning job postings and events to students based on what they have indicated on their profiles. Therefore, keeping your profile current is necessary if you wish to receive such information. To obtain your username and password, please send an email to [careerdevelopment@wcl.american.edu](mailto:careerdevelopment@wcl.american.edu).

**Please refer to the following Job Search categories for locating postings relevant to your job search:**

**Permanent/Full Time** – Post Graduate Positions for 3Ls & Lateral Positions for Alumni

**Permanent/Part Time** – Part Time Post Graduate Positions for 3Ls & Lateral Positions for Alumni

**Judicial Clerkship** – Post Graduate Positions

**Summer/Full Time** – Full Time Summer Internships, Summer Associate, Law Clerk & Judicial Internships

**Summer/Part Time** – Part Time Summer Internships (including Judicial) & Law Clerk Positions

**Temporary/Full Time** – Fellowships, Contract Attorney Positions, Full Time Law Clerk Positions & Internships (including Judicial)

**Temporary/Part Time** – Academic year Part Time Law Clerk Positions & Internships (including Judicial)

**OCPD Website:** Some portions of the OCPD website are protected by password for use by Washington College of Law students and alumni. A login ID and password are provided on the CareerLink homepage.

**OCPD Counseling Services:**

OCPD has seven career counselors to assist you with the career planning process.

Counseling services include:

- resume and cover letter review
- conducting mock interviews
- creating job search strategies

Counselors also specialize in judicial clerkships, public interest, private practice and government as noted below. To schedule an appointment, call 202-274-4090 or by stop by Suite 122.

**Traci Jenkins**

General counseling, domestic LL.M.s and second career JDs  
[tjenkins@wcl.american.edu](mailto:tjenkins@wcl.american.edu)

**Claire Raj**

Public Interest and Government  
[craj@wcl.american.edu](mailto:craj@wcl.american.edu)

**Matthew Pascocello**

Alumni, Domestic LL.M.s and 2nd Career J.D.s  
[mpasco@wcl.american.edu](mailto:mpasco@wcl.american.edu)

**Adriana Vito**

Foreign-trained LL.M. students and alumni  
[avito@wcl.american.edu](mailto:avito@wcl.american.edu)

**Shelley Rudge**

Judicial Clerkships  
[serudge@wcl.american.edu](mailto:serudge@wcl.american.edu)

**Kelli Johnson**

General Counseling  
[kjohnson@wcl.american.edu](mailto:kjohnson@wcl.american.edu)

**Laura Friedgood**

General Counseling  
[lfried@wcl.american.edu](mailto:lfried@wcl.american.edu)

**DROP IN HOURS:**

A counselor is available every Monday – Thursday from 11:30am to 12:30pm to answer quick questions regarding resumes, cover letters and issues relating to the job search process. To speak with a counselor regarding in-depth resume or cover letter review or regarding individual career or job search strategies, please schedule an appointment by speaking with one of our front desk staff members.

**Events for the week of Aug 20, 2007**

**Tuesday, August 21**

**5-6pm, Rm 600, Gender and the Law Reception**

**Wednesday, August 22**

**12-1:15pm, Rm 527, Introduction to the War Crimes Research Office**