



2010 Fall Recruitment Program Registration Form

Please return completed form to:
 Robin Fulton, Recruitment Coordinator
 American University Washington College of Law
 4801 Massachusetts Avenue, NW, Suite 122, Washington, DC 20016
 Fax: 202-274-4096; Email: rfulton@wcl.american.edu

There is no fee to participate in the Fall Recruitment Program.

General Information

Employer: _____

Contact Person and title: _____

Address: _____

Telephone: (____) _____ Fax: (____) _____

E-mail: _____ Website: _____

Application materials will be provided electronically unless otherwise indicated.

If hardcopy is preferred, please provide a UPS or Federal Express account number: _____

On-Campus Interview Program (OCI)

Please select three potential dates and rank them in order of preference.

Full Day Schedule at the Washington College of Law (for local office interviews, go to "Other Recruitment Options")

Early Week OCI:	OCI Week 2	Monday–Thursday, Aug. 23–26	Preferred date: _____
____ Monday, August 16	OCI Week 3	Monday–Thursday, Aug. 30–Sept. 2	Preferred date: _____
____ Tuesday, August 17	OCI Week 4	Tuesday–Wednesday, Sept. 7–8	Preferred date: _____
____ Wednesday, August 18	OCI Week 5	Tuesday–Thursday, Sept. 14–16	Preferred date: _____
____ Thursday, August 19	OCI Week 6	Monday–Thursday, Sept. 20–23	Preferred date: _____
	OCI Week 7	Monday–Thursday, Sept. 27-30	Preferred date: _____

From whom will you accept resumes? ____ 2E ____ 2L/3E ____ 3L/4E ____ JD/MBA ____ JD/MA ____ LL.M.

For which office(s) will you interview? _____

Interviewer(s) will work: alone in teams Number of interviewers: _____

Length of interviews: 20 min. 30 min. Name(s) of interviewer(s): _____

Materials Requested: ____ Resume ____ Cover Letter ____ Transcript ____ Writing Sample
 ____ References ____ Letter(s) of Recommendation ____ Other: _____

OCI Hiring Criteria			
	Required	Preferred	Not a Factor
Class Rank _____ %			
Law Journal			
Moot Court/Mock Trial			
Technical Background _____			
Advanced Degree Other than J.D. _____			
Foreign Language _____			
Other _____			

PLEASE REVIEW REVERSE SIDE AND SIGN.



Off-Campus Regional Interview Programs

- _____ Atlanta Interview Program (Embassy Suites Hotel, Buckhead, Atlanta, GA) – Friday, August 20
- _____ Boston Interview Program (Employer’s Boston Office, Boston, MA) – Thursday, September 16
- _____ New York Interview Program (Embassy Suites Hotel, New York, NY) – Friday, August 13
- _____ West Coast Interview Program (Doubletree Guest Suites, Santa Monica, CA) – Friday, August 27

From whom will you accept resumes? _____ 2E _____ 2L/3E _____ 3L/4E _____ JD/MBA _____ JD/MA _____ LL.M.

For which office(s) will you interview? _____

Interviewer(s) will work: alone in teams Number of interviewers: _____

Length of interviews: 20 min. 30 min. Name(s) of interviewer(s): _____

Materials Requested: _____ Resume _____ Cover Letter _____ Transcript _____ Writing Sample
 _____ References _____ Letter(s) of Recommendation _____ Other: _____

Other Recruitment Options

_____ **RESUME COLLECTION** WCL collects and sends applications Application Deadline: _____

_____ **DIRECT APPLICATION** Students apply directly Application Deadline: _____

_____ **LOCAL OFFICE INTERVIEW** Date & Location _____

From whom will you accept resumes? _____ 2E _____ 2L/3E _____ 3L/4E _____ JD/MBA _____ JD/MA _____ LL.M.

Materials Requested: _____ Resume _____ Cover Letter _____ Transcript _____ Writing Sample
 _____ References _____ Letter(s) of Recommendation _____ Other: _____

Other Recruitment Options Hiring Criteria			
	Required	Preferred	Not a Factor
Class Rank _____ %			
Law Journal			
Moot Court/Mock Trial			
Technical Background _____			
Advanced Degree Other than J.D. _____			
Foreign Language _____			
Other _____			

Please read and sign below.

An equal opportunity, affirmative action university. UP03-299

American University Washington College of Law (WCL) is an equal opportunity, affirmative action institution that operates in compliance with acceptable laws and regulations. More importantly, however, such compliance stems from the history and tradition of the university which embrace and express the deepest values of the human community – equality, openness, and the dignity of every individual. The fact that the university does not discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, gender identity and expression, age or disability is, in fact, consistent with and a reflection of its special tradition of social justice. Extending that tradition into the present, equal opportunity, affirmative action, and nondiscrimination apply to every aspect of the university’s operations and activities, including admissions, employment and access to university programs and services.

Signature _____ **Date** _____